SELF STUDY REPORT

FOR

4th CYCLE OF ACCREDITATION

RAJAH SERFOJI GOVERNMENT COLLEGE (AUTONOMOUS)

RAJAH SERFOJI GOVERNMENT COLLEGE, NEAR NEW BUS STAND, THANJAVUR

613005

www.rsgc.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Rajah Serfoji Government College (Autonomous) is one of the oldest institutions providing quality higher education to all sections of society. Started with a view to catering to the educational needs of the socially, economically and educationally disadvantaged sections of society, the college has been providing higher education to all in the Thanjavur region of the Cauvery Delta. The college endeavours towards realizing the vision of the college which translates into providing education for economically and socially weaker section of this area and women empowerment and enhanced the quality of life of families of this area. The college provides opportunity to excel in academic, co-curricular and extra- curricular activities depends upon the students taste and desire which attracts students from other states and countries. The Rotary Club of Thanjavur then donated 156 acres of land for constructing buildings for the college The foundation stone was laid for the new premises for the college, in the remaining 69 acres by the then Finance Minister Honorable Sri.C.Subramaniam on 24.02.1956. On 04.11.1956, the Chief Minister Honorable Sri.K.Kamaraj inaugurated the new premises and the college was shifted to the new building. In 1956, P.U.C. and Under Graduate Degree courses in Physics, Mathematics and Economics were started. B.Sc. Zoology was started in June 1960 and B.Sc. Chemistry started in July 1961. With the consent of the university, girls were admitted in P.U.C and degree courses from 1960-1961. On 01.04.1965, the Government of Tamil Nadu took over the administration of the college. Tamil medium was introduced in the Arts sections of P.U.C in June 1967, in the science sections of PUC in June 1968 and in degree courses in June 1969. The College has produced a great number of scholars, industrialists, politicians etc. Many of its alumni are occupying very high positions and are contributing to the uplift of the Nation. This college has the unique distinction of producing first generation graduates and postgraduates. The college was conferred with autonomy status on September 2004. The college introduced the Choice Based Credit System in the academic year 2005-06 for the PG programs and 2006-07 for all the UG programs.

Vision

1. 1. To emerge as an Institute of Excellence in higher education.
2. To enrich, explore, enhance, experiment and excel in the higher education of our students and create opportunities to succeed in their goals and objectives.
3. To transform the lives of our students by creating and sharing knowledge to meet the global challenges.
4. To provide value-based education which would develop the younger generation to understand the finer aspects of life.
5. To act as a catalyst for positive change in the society.

Mission

Our mission is to educate the youth to achieve the following statements:

1. To infuse discipline as a value among students.
2. To create a creative atmosphere for the students to be innovative and make their learning effective.
3. To encourage every student to grow in his/her field of capability.
4. To develop employable skills among students
5. To promote academic excellencs and encourage research activities and innovations among our students.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

Regular updation of CBCS curriculum with innovative, skill based, employability and entrepreneurial courses incorporating industrial/laboratory visits.

Restructured curriculum for accommodating global relevance of the academic dimension of the courses Providing higher education opportunities for rural students primarily from economically backward and first generation graduates with special emphasis on women empowerment.

Various Departments having Research Centres providing PhD in 11 disciplines and M.Phil in 8 disciplines in both Full-time and Part-time modes.

Air-conditioned labs, Conference Hall, Seminar Hall, IQAC-Centre, Administrative building are well estabilsihed.

Campus surveillance through CCTV.

Regular conduct of seminars, conferences, workshops, and Cluster of College Programmes

Provision of Canteen, Co-operative Stores, Supply of RO water in all Blocks and provision of water coolers in different points.

Spacious, well-maintained and automated library with nearly 65000 books in well stacked racks and cupboards with rare collection of books.

Digital library with study materials and learning materials.

Fee waiver, fees concession, cash prizes for Rank holders.

The college takes keen interest in developing various skills among the students.

Computer Literacy Programme (CLP) is offered to all the first year UG students.

Apart from the department laboratories available for UG/PG practical experiments, 10 research laboratories are available to conduct research in specialized areas.

Ladies staff and girl students are provided with separate waiting rooms.

The students are encouraged to apply for the Moovalur Ramamirtham Ammaiyar Higher Education Assurance

Scheme , the financial assistance of Rs.1000/month will be provided to the girls till their completion of UG degree.

In order to develop the skills of youths, the students are encouaged to join Naan Mudhalvan Scheme. Through these schemes, various kinds of skill development programs are implemented by Government of Tamil Nadu.

A Clean & a Green Campus where environmental friendly practices and education combine to promote sustainability in the campus.

Language labs' interactive English course help students learn much faster than in a regular classroom setting.

The spacious ground of the college is laid out into playfields for Cricket,Football,Volleyball, and Badminton etc. Facilities have also been provided for Yoga, Weightlifting and Kabaddi.

Institutional Weakness

- Limited revenue generation through consultancy work
- Intellectual Property: At the institution, patenting and the development of intellectual property are still in their infancy. Lack of Industry sponsored research
- Lack of centralized solar power generating system with grid.

Institutional Opportunity

- Enhancing the participation of Fine Arts and Sports team in national an international events/competitions
- Enriching library resources particularly the online resources to meet new academic expansions.
- Exposure of students to research problems and methodology through project work.
- Creating opportunities for more collaborations with other Institutions of National and International reputation
- Offering interdisciplinary joint ventures
- Increasing the campus interviews for higher job opportunities for all arts and science students Extending intellectual and skill expertise to both staff and students
- Service to neighborhood community through extension activities by collaborating with various Govt. /NGO organizations to foster rural development and economic empowerment.
- More MOUs with industries and educational institutions for enhancing activities and association
- Make use of Department and Students clubs, forums, associations and societies for offering vital exposure to students in different areas viz., skill, leadership, co-operation, team work.

Institutional Challenge

- Faculty exchange and student exchange programmes with premier Indian and foreign institutes of higher learning
- Attaining student diversity by attracting more students from other states and countries

- Economically weaker students getting distractions and demotivation due to part-time jobs and family burdens
- Restructuring pedagogic strategies so as to motivate the digitally and technologically driven student community
- Insufficient industries lead to lack of industrial exposure and remoteness produces inadequate entrepreneurs.
- Improved networking, Tie-ups for collaborative research, internship and training with industries and foundations
- Rural mindset of students and parents in taking up challenges and dropping out of studies owing to domestic reasons
- To keep pace with advancements in education on the global front.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The curriculum is constantly revised on a need-based manner in alignment with the changing expectations and demands of the stakeholders.The college offers 55 programmes (22 UG; 14 PG; 8 M.Phil.; 11 PhD and 1 Diploma/certificate courses. Syllabus-embedded Internship and Project Work, Comprehensive Examination, Skill Based Electives, Core based Electivesand courses on employability skills of the students 209 new courses have been introduced and these constitute 25.12 % of the total number of courses offered. The college takes keen interest in developing various skills among the students by offering enrichment, add-on and skill development courses. In order to develop computer skills among the students the Computer Literacy Programme (CLP) is offered to all the first year UG students. The curriculum and syllabi for Under Graduate courses include Environmental Studies, Value Education and Gender Studies to make education a holistic one to the young students. Various co-curricular and extra-curricular activities are conducted to supplement the curricular aspects of the academic programmes. All the courses in the entire programmes offered by Rajah Serfoji Government College are developed with relevance to local, national and global developmental needs. Every department of study which offers programmes has a Board of Studies (BoS) comprising the faculty and external subject experts who after deliberations approve the syllabus of the course. Every programme presents programme outcomes, programme-specific outcomes, and carries course outcomes of each course. Additionally, each course/subject of any programme carries course objectives that unfold the learning outcomes of that course. Structured feedback on curriculum and its transaction is regularly obtained from stakeholders like Students, Teachers, Employers, Alumni, Academic peers etc. Based on the feedback received from the stakeholders, the syllabus are revised periodically . 22 value added courses offered by the institutions with the finacial support of various government institutions like Tamilnadu State Council of Higher Education (TANSCHE) and Bharathidasan university.

Teaching-learning and Evaluation

Average enrolment percentage of the college during the last five years is 88.44 and Percentage of seats filled against reserved categories as per applicable reservation policy for the first year admission during the last five years is 96.71. Average percentage of full time teachers appointed against the number of sanctioned posts year wise during the last five years is 97.Number of full time teachers with Ph.D is 131 out of 180. Average teaching experience of full time teachers is 12.96. Most of the teachers have been working in the same institution for the past several years. The assessment of the learning levels of the students is done by the teachers in the

classrooms during lectures and through conducting class tests, assignments, tutorials, etc., on the basis of which the challenges in the teaching learning process are identified. Specific teaching-learning methodologies oriented to the needs of students are then discussed and implemented. The Student - Full time teacher ratio as per the data for the latest completed academic year is 8.68.The college practices a teaching methodology which focuses on imparting education through a student centric approach. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stake holders, apart from boosting their confidence and encouraging independence. Since students vary in their ability to comprehend and absorb it is not possible to address the needs and expectations of individual students and expect a uniform learning outcome from them all in a teacher-centric class. The teacher facilitates learning by allowing each individual student to comprehend at their personal level by ensuring their involvement in class activities so that they can absorb and grasp information at their own pace. Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations.In our college, mentoring system has been introduced for establishing a better and effective relationship between student and teacher and also continuously monitoring, counselling and guiding students in educational and personal matters. All teachers work as mentors for students allotted to them. The institution carries out the activities as per the college calendar.

Research, Innovations and Extension

Research is one of the strongest components of Rajah serfoji Government college and it offers various research programmes in different branches of Science, Humanities, Management to award of Ph.D. degree. Faculty members are actively pursuing interdisciplinary and socially relevant research in thrust areas with state–of–the–art equipments in addition to teaching, consultancy and extension activities. our college is offering admission to Ph.D. programme around the year. 80 teaching staff are recognized as research supervisors in our college. Research funding received by the institution and its faculties through Government agencies is 23 for the past five years. Rajah Serfoji Government College provides a conducive environment for the promotion of Innovation. All required facilities are provided and Guidance is extended to the students. Students are encouraged to actively involve in the application of Technology for societal needs. Necessary support is provided for Documentation, Publication of Research Papers, and also for obtaining patents. Awareness meets, workshops, seminars, and guest lectures are organized. Students are provided opportunities to interact with outstanding entrepreneurs excelling in their fields directly. Product Service Training is provided for creating awareness on marketing the products. The institution has a stated Code of Ethics for research and the implementation of which is ensured through the following the reseach committee.293 candidates has registered for Ph.D during the last 5 years. 228 research papers in the Journals notified on UGC CARE list has been published in the last five years. Total Number of books and chapters in edited volumes published during the last five years is 45. The college organizes a number of extension activities to promote the institute-neighborhood community to sensitize the students towards community needs. The college runs effectively National Service Scheme and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighborhood community. NSS organizes a residential seven-day camp in a nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, water conservation, road construction, Social interaction, Group discussion Eradication of superstition etc.

Infrastructure and Learning Resources

The Principal's Office, College Administrative Office and the Office of the Controller of Examinations are located in a separate administrative block. An Audio Visual Hall, the Department of Physics, Computer

Literacy Programme centre, and a few laboratories are located in the main block. The other class rooms and laboratories are located in other buildings and in the library block. Ladies staff and girl students are provided with separate waiting rooms. Ramps are built in the class room blocks to facilitate easy movement of physically challenged staff and students. Specially designed toilets have been constructed for physically challenged staff and students. An auditorium with permanent audio visual facilities and with generator back up is made available for the conduct of seminars, conferences and other programmes. Digital Library, Multimedia Language Lab and Virtual Laboratory are available for the students to update their knowledge and enhance the skills. All the departments are provided with computers, printers and internet with wifi facilities. To ensure peace and safety of students and staff CCTV cameras are fixed at various places on the college campus. Resource centre has been newly constructed in the college campus to facilitate the students who appear for the competitive examinations.Rajah Serfoji Government College has one of the biggest sports-grounds in Bharathidasan University. The campus is located in 44 acres of land including 107 classrooms,20 laboratories, and 4 seminar halls. Institute has facilities like Xerox, Stationery store, Post office inside the campus. Canteen and Auditorium are also available. Institute has well-equipped seminar Hall with A/C and LCD, an Internet facility and an Audio-Video room. Institute has 2 advanced & well-equipped computer labs with latest configuration. Library is a heart of any institute. The library is very spacious and well-furnished to create a pleasant environment for the students. It plays a vital role in enhancing the user's knowledge. Library is segmented in Reference Section, Journal Section, Reading Hall, Digital library, etc. The College library has a collection of Textbooks, Reference, General and Rare-books etc. The library has a collection of 64084 Text Books, 2231 reference books, and 15 Journals in total.

Student Support and Progression

Percentage of students benefited by scholarships and freeships provided by the institution and the government during the last five years is 85.38.Career Counseling assists students in acquiring appropriate career guidance and placements at the right time, this is possible at Rajah serfoji Government collge. The college not only provides skills but also supports and promotes technical and leadership abilities for the students. The college established a "Mentor Mentee" system between learned teachers and career-oriented students. A teacher is assigned to monitor a maximum number of 25 students from each class for academic and overall development of the students.Soft skill training programme sponsored by Tamilnadu state council of higher edcuation has been conducted every year. Importance is given to develop Language and communication skills of the students. Life skills like Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills related activities are conducted regularly.The institution has taken initiatives for the Timely redressal of the grievances through appropriate committees like disipline committee, Anti-Ragging committee etc.Number of outgoing students have got placement and progressed to higher education. Number of awards/medals for outstanding performance in sports and cultural activities at University / state / national / international level events have been received by the student of our college.Students with academic competencies are nominated as Class representatives and Students representative are nominated for Cultural, Sports, NSS, NCC etc. This is the form of the composition of the Student Council. Student Volunteers disseminate information from College administration and other committees to all students. They assist the teachers in planning, organizing and executing various student oriented activities. They act as mediators between students and teachers to share, discuss and Solve their problems, if any and have free access to the Principal. Students actively participate in cultural activities by promoting our customs and traditions.The alumni have been attached to the college with heart and soul. They may not directly contribute to the college's development, the ex-students are associated in bulk with the college and are always eager and committed to its development.

Governance, Leadership and Management

The college emphasizes participative style and decentralized decision-making process at all levels of management to achieve higher level of involvement among the staff. The system has incentivized the participative management and e-governance initiatives. The basic premises for the perspective plans of the college are propagating social justice; building employment and entrepreneurial competencies; mentoring with special care for the low achievers; sustaining the quality and diversity and fostering national integration and environmental consciousness. The Principal with the help of the college council takes decisions to settle the issues and requirements in every quarter of the college administration. The Governing body set up as per the UGC norms functions as an advisory and regulatory body to ensure successful administration of the college as per the rules and guidelines of the UGC.The college Academic Council, Boards of Studies of the Departments and the Office of the Controller of Examinations ensure that the curriculum development, implementation and evaluation are done as per the guidelines and regulations of the UGC and the affiliating university. Percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDPs)/ Management Development Programmes (MDPs) during the last five years is 24.56. Rajah Serfoji Government College believes in the academic, social, moral and cultural development of the students by acquiring inputs from all stakeholders. Interactions of teachers with parents during parent-teacher meetings of different departments come up with new suggestions related to the overall development of the students. Mentors and the Department monitor the attendance of students. If a student shows poor attendance, then parents are informed about the same and subsequently meetings are arranged by the college authority with the parents. In almost all cases, parents provide essential support and care to ensure proper administration and development of the college.

Institutional Values and Best Practices

The college educate the marginalized and downtrodden through a holistic approach as per the vision of the college. The protection of value of the institution is the total formation of each individual within the human community. Equally the college cares for curricular, co-curricular and extra-curricular aspects to bring out the talents of the students to nurture their life. No differently-abled students is denied for admission and the number of students steadily increasing and provision are made for ramp / rails, braille software facilities, friendly rest rooms and scribes for examinations. Soft Skill Training and placement training are given by the soft skill centre and placement cell. The greenery of the college is retained by planting trees and the recent establishment of Kurnkadugal (A small forest) is another milestone. The college promotes paperless environment by developing in-house software for administration, examination, student supports. Creation of environmental awareness and societal services are giving top priority by arranging several extension activities by different cells. The following are the best practices of our college:

1.Promoting Societal Responsibility and Raising Life-Energy

The main goal is to inculcate among students a desire to serve the community and shape and sharpen their social responsibility and character building . Students are from different levels of economic and social status from rural areas. Although the parents are economically weaker, parents keep their wards in comfort making them to unaware of shortcomings. As they provide everything readily to them with lots of sufferings without showing to them which make them feel taken for granted. Students should understand their social responsibilities to serve community.

2."The Green and clean campus": Towards Building a Clean and green College Campus"

RSGC is an environmental friendly institution. The campus located in a clean and pollution-free environment is spread over 44 acres. RSGC is committed to the greenmovement and has 50 percent of the total area under cover. We aim to build a campus that is plastic free, produces minimal waste, conserves energy, protects biodiversity and practices self-sustainability in areas of power, water and cleanliness.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	RAJAH SERFOJI GOVERNMENT COLLEGE (AUTONOMOUS)
Address	Rajah Serfoji Government college, Near New Bus stand, Thanjavur
City	Thanjavur
State	Tamil Nadu
Pin	613005
Website	www.rsgc.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal	D.Rosi	04362-226417	9486606375	-	tnjrsgc@yahoo.com
IQAC / CIQA coordinator	L.Rajesh	04362-228102	9786718777	-	lakshmanan76@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular Evening

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of Establishment, Prior to the Grant of	01-01-1955

'Autonomy'	
Date of grant of 'Autonomy' to the College by UGC	11-09-2004

University to which the college is affiliated

State	University name	Document
Tamil Nadu	Bharathidasan University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	23-06-1955	View Document
12B of UGC	23-06-1955	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Rajah Serfoji Government college, Near New Bus stand, Thanjavur	Urban	44	6550

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English Literature	36	Pass in Higher Secondary	English	60	60
UG	BA,English Literature	36	Pass in Higher Secondary	English	72	64
UG	BA,Economics	36	Pass in Higher Secondary	Tamil	72	68
UG	BA,Economics	36	Pass in Higher Secondary	English	72	65
UG	BSc,Mathematics	36	Pass in Higher Secondary	English	40	39
UG	BSc,Mathematics	36	Pass in Higher Secondary	Tamil	40	37
UG	BSc,Statistics	36	Pass in Higher Secondary	English	48	45
UG	BSc,Physics	36	Pass in Higher Secondary	English	40	36
UG	BSc,Physics	36	Pass in Higher Secondary	Tamil	48	42
UG	BSc,Chemistry	36	Pass in Higher Secondary	Tamil	48	43
UG	BSc,Chemistry	36	Pass in Higher Secondary	English	48	44

UG	BSc,Zoology	36	Pass in Higher Secondary	Tamil	48	42
UG	BSc,Zoology	36	Pass in Higher Secondary	English	48	41
UG	BSc,Computer Science	36	Pass in Higher Secondary	English	48	41
UG	BSc,Computer Science	36	Pass in Higher Secondary	English	48	44
UG	BCom,Commerce	36	Pass in Higher Secondary	English	72	66
UG	BCom,Commerce	36	Pass in Higher Secondary	English	70	70
UG	BBA,Business Administration	36	Pass in Higher Secondary	English	72	67
UG	BBA,Business Administration	36	Pass in Higher Secondary	English	72	66
UG	BSc,Bio Technology	36	Pass in Higher Secondary	English	48	44
UG	BSc,Biochemistry	36	Pass in Higher Secondary	English	48	44
UG	BA,Tamil	36	Pass in Higher Secondary	Tamil	72	63
PG	MA,Economics	24	BA Economics	English	35	25
PG	MSc,Mathematics	24	BSc Mathematics	English	25	25
PG	MSc,Mathematics	24	BSc Mathematics	English	25	25

PG	MSc,Statistics	24	BSc Statistics	English	25	24
PG	MSc,Physics	24	BSc Physics	English	25	25
PG	MSc,Chemistry	24	BSc Chemistry	English	25	25
PG	MSc,Chemistry	24	BSc Chemistry	English	30	26
PG	MSc,Zoology	24	BSc Zoology	English	25	21
PG	MSc,Zoology	24	BSc Zoology	English	25	20
PG	MSc,Computer Science	24	Computer Science	English	60	58
PG	MCom,Commerce	24	BCom Commerce	English	42	36
PG	MA,English	24	BA English	English	35	34
PG	MSc,Biochemistry	24	BSc Biochemistry	English	25	25
PG	MA,Tamil	24	BA Tamil	Tamil	35	33
Doctoral (Ph.D)	PhD or DPhil,Economics	36	MA Economics	English	1	1
Doctoral (Ph.D)	PhD or DPhil,Mathematics	36	MSc Mathematics	English	6	6
Doctoral (Ph.D)	PhD or DPhil,Physics	36	Msc Physics	English	3	3
Doctoral (Ph.D)	PhD or DPhil,Chemistry	36	MSc Chemistry	English	1	1
Doctoral (Ph.D)	PhD or DPhil,Zoology	36	MSc Zoology	English	3	3
Doctoral (Ph.D)	PhD or DPhil,Computer Science	36	MSc Computer Science	English	10	10
Doctoral (Ph.D)	PhD or DPhil,Commerce	36	MSc Commerce	English	3	3
Doctoral	PhD or DPhil	36	MBA	English	1	1

(Ph.D)	,Business Administration		Business Administration			
Doctoral (Ph.D)	PhD or DPhil,English	36	MA English	English	2	2
Doctoral (Ph.D)	PhD or DPhil,Biochemistry	36	MSc Biochemistry	English	1	1
Doctoral (Ph.D)	PhD or DPhil,Tamil	36	MA. Tamil	Tamil	2	2
Pre Doctoral (M.Phil)	MPhil,Economics	12	MA Economics	English	10	4
Pre Doctoral (M.Phil)	MPhil,Mathematics	12	MSc Mathematics	English	14	8
Pre Doctoral (M.Phil)	MPhil,Physics	12	MSc Physics	English	15	8
Pre Doctoral (M.Phil)	MPhil,Chemistry	12	MSc Chemistry	English	26	5
Pre Doctoral (M.Phil)	MPhil,Zoology	12	MSc Zoology	English	14	1
Pre Doctoral (M.Phil)	MPhil,Computer Science	12	MSc Computer Science	English	7	2
Pre Doctoral (M.Phil)	MPhil,Commerce	12	MSc commerce	English	8	8
Pre Doctoral (M.Phil)	MPhil,Business Administration	12	MBA Business Administration	English	2	2

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				6				175			
Recruited	0	0	0	0	4	2	0	6	117	58	0	175
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				65
Recruited	13	10	0	23
Yet to Recruit				42
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

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Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				3
Recruited	2	1	0	3
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	3	2	0	84	17	0	106
M.Phil.	0	0	0	1	0	0	15	7	0	23
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	14	24	0	38
M.Phil.	0	0	0	0	0	0	3	10	0	13
PG	0	0	0	0	0	0	1	0	0	1
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	796	0	0	0	796
	Female	340	0	0	0	340
	Others	0	0	0	0	0
PG	Male	159	0	0	0	159
	Female	243	0	0	0	243
	Others	0	0	0	0	0
Doctoral (Ph.D)	Male	15	0	0	0	15
	Female	15	0	0	0	15
	Others	0	0	0	0	0
Pre Doctoral (M.Phil)	Male	10	0	0	0	10
	Female	28	0	0	0	28
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years		Year 1	Year 2	Year 3	Year 4
Category		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	303	309	291	291
	Female	193	174	219	237
	Others	0	0	0	0
ST	Male	6	3	1	1
	Female	0	1	1	1
	Others	0	0	0	0
OBC	Male	613	600	638	576
	Female	437	393	477	515
	Others	0	0	0	0
General	Male	1	0	0	1
	Female	0	1	0	1
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		1553	1481	1627	1623

2.3 EVALUATIVE REPORT OF THE DEPARTMENTS

Department Name	Upload Report
Biochemistry	[View Document](#)
Bio Technology	[View Document](#)
Business Administration	[View Document](#)
Chemistry	[View Document](#)
Commerce	[View Document](#)
Computer Science	[View Document](#)
Economics	[View Document](#)
English	[View Document](#)
English Literature	[View Document](#)
Mathematics	[View Document](#)
Physics	[View Document](#)
Statistics	[View Document](#)
Tamil	[View Document](#)
Zoology	[View Document](#)

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	Rajah Serfoji Government College offers flexible and innovative curricula that include credit-based courses and projects in the areas of community engagement and service, environmental education and value-based towards the attainment of a holistic and multidisciplinary education. The faculty members are encouraged to engage themselves in more multidisciplinary research endeavors to find solutions to society's most pressing issues and challenges. The following non-major elective courses are offered from 2018-19, the students can select a course in which they are interested. Graph Theory Mathematics for Chemists Bio Statistics Statistical Data Analysis Domestic Electrical Appliances Bioinstrumentation Fundamentals of Information Technology Web design using HTML Soil Science Industrial Chemistry Health Science and Health Education Nutrition and Health Education Pharmaceutical Biotechnology Health Education Commercial Zoology Public Health and Hygiene Economic

	Reforms in India Principles of Insurance Fundamentals of Financial Market Customer Relationship Management Advertising and Sales Promotion Marketing Management
2. Academic bank of credits (ABC):	The faculty members of Rajah Serfoji Government college are encouraged to design their own curricular and pedagogical approaches within the approved framework, including textbooks, reading material selections, assignments, assessments etc. Accumulation of more Credits through extra Credit Courses and Transfer of credits from SWAYAM/ NPTEL/ Insurance Institute of India are all allowed and due entries for the same are made in the Grade Sheets.
3. Skill development:	The soft skill development program is a program for the overall development of the students, creating skills necessary for enhancing the employability as well as entrepreneurial abilities of students. The program covers lectures, work-shops, and demonstrations by experts. Therefore, well-known personalities from various fields are invited to share their experiences and success stories. This motivates students for their overall development. Hence, every year college organizes seminars/workshops on soft skills development for the Third Year Students of Arts, Science, and Commerce in collaboration with Tamil nadu state council of higher education. A course on soft skill development has been introduced in the fifth semester. The Soft Skill Development Programme covers the following aspects: Personality Development/ Soft Skill Development Interview skills and techniques. Stress management. Meditation Goal setting and time management. Leadership Development. Communication skills. Presentation skills. Computer Awareness. Creative Thinking. Physical fitness. Rajah Serfoji Government College offers courses through Naan Mudhalvan platform which aims to provide dynamic information for college students on courses and relevant information about industry-specific skill offerings. This enables the students to get training in their chosen field of interest that will help them in achieving their career goals. Through this program, the students are able to get trained and ensure they get jobs according to their skill sets.
4. Appropriate integration of Indian Knowledge	Rajah Serfoji government college is offering most of

system (teaching in Indian Language, culture, using online course):	the courses in Tamil and English. Importance has been given to integrating the Indian Knowledge system into the curriculum. The faculty members are encouraged to provide classroom delivery in bilingual mode (English and Tamil) and they are permitted and encouraged to attend multidisciplinary and interdisciplinary Refresher Courses. B.sc Chemistry, Mathematics, Physics, Zoology, and B.A., Economics courses are taught in Tamil and English languages. B.lit (Tamil) and M.A., (Tamil literature) are offered to preserve and promote the Tamil language, Ancient traditional knowledge of Tamil, Tamil Arts, Tamil Culture, and traditions.
5. Focus on Outcome based education (OBE):	Rajah Serfoji Government College has taken initiatives to transform its curriculum towards Outcome-based Education (OBE). The outcome-based education system has been implemented with the following features: * Development of curriculum framework that outlines specific and measurable outcomes. * Instructional Methodology to ensure delivery for specified outcomes. * Standards-based assessments that determine whether students have achieved the stated standard. Rajah Serfoji Government College, for the award of its degree and for the purpose of evaluating outcome attainment ensures that defined COs, POs, and PSOs are attained and question papers/ assignments are specifically planned in accordance with CO. Direct and Indirect Methods are used for the assessment of the attainment of CO, PO. The syllabi of all Programs include Program Outcomes (POs), Program Specific Outcomes (PSOs), course objectives, content, course outcomes, textbooks and references, lecture outlines, etc. The Program Outcomes (POs), Program Specific Outcomes (POs), and Course Outcomes (COs) of all Programs and courses have been prepared in alignment with the college vision, mission, and learning requirements of the students.
6. Distance education/online education:	1. All the examinations, including the internal tests, are conducted online only, during corona period. 2. All the classes in the first semester of the Academic year 2020-21 were taken online through the official g-suite IDs. 3. An e-learning resources portal was launched by the CoE office through which the study materials are uploaded to the e-learning portal of our website in May 2020, for the flexible access of our students. 4. The students are allowed to learn, by

accessing the uploaded study materials in the e-learning portal of our college, even if they are not able to attend the online classes. So, all the students were allowed to write the semester examinations in April 2020, November 2020, and April 2021, irrespective of their attendance percentage in the concerned semester. 5. No condonation amount was collected from the Students for the lack of attendance in April 2020, November 2020, and April 2021 exams. 6. No student was debarred from writing the semester examinations in November 2020 and April 2021 for not paying the semester exam fees in time. 7. Similarly, No late fee was collected for not paying the semester exam fees for the semester's examinations in November 2020 and April 2021. 8. Students were encouraged to access the students' portal to apply for examinations, to know the result, and to print the provisional mark statement on the day of the result itself.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	The Electoral Literacy Club (ELC) has been set up in the institution and is functioning along with National Service Scheme (NSS). The Principal is the Chairperson of the Club with the NSS Program Officers as the Faculty Coordinators. Two students are also appointed as student coordinators. 100 students are members of it. The primary objective of the club is sensitizing the student community about democratic rights which includes casting votes in elections.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	Yes. The ELC has both faculty coordinators and student coordinators, appointed by the Head of the Institution. The ELC is functioning with the following Objectives. • To create awareness and interest among faculties and students through awareness activities and camps. • To educate the targeted populations about voter registration, electoral process, and related matters. • To familiarize the targeted populations with EVM and to educate them about the robustness of EVM and the integrity of the electoral process using EVMS. • To help the target audience understand the value of their vote to ensure that they exercise their suffrage right

	in a confident, comfortable, and ethical manner. • To facilitate voter registration for its eligible members who are not yet registered. • To develop a culture of electoral participation and maximize informed and ethical voting and follow the principle 'Every Vote Counts and 'No Voter to be Left Behind'.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	The following are the initiatives undertaken by the ELC of the institution. Right to Vote - Pledge Right to Vote - Awareness in the institution and in nearby villages Right to Vote - Drawing Competition Right to Vote - Poster Competition to College Students Special Camp for Voters Inclusion and Correction - Special Camp for EVM and integrity of the electoral process Participation in Election Duty Promotion of Ethical Voting Promotion of Voting among Senior Citizens
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The institution has arranged facilities on the premises to conduct training programs for the School Teachers by the District Election Officer. Students of the institution actively participate in the Government programs in the Electoral process.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The students above 18 years of age are cultured to be registered voters by way of awareness programs, camps, and pledges. The ELC conducts year-wise camps for the same.

Extended Profile

1 Students

1.1

Number of students on rolls year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1553	1481	1627	1623	1676

File Description	Document
Provide Links for any other relevant document	[View Document]
Institutional data in the prescribed format (data	[View Document]

1.2

Number of final year outgoing students year wise during last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1533	1453	1618	1598	1643

File Description	Document
Provide Links for any other relevant document	[View Document]
Institutional data in the prescribed format (data	[View Document]

2 Teachers

2.1

Number of full time teachers year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
179	178	181	181	185

File Description	Document
Provide Links for any other relevant document	[View Document]
Institutional data in the prescribed format	[View Document]
Certified list of full time teachers	[View Document]

11-09-2023 12:31:29

2.2

Total number of full time teachers worked/working in the institution (without repeat count) during last five years:

Response: 198

File Description	Document
Provide Links for any other relevant document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3 Institution

3.1

Total expenditure excluding salary year wise during the last five years   (INR in lakhs)

2021-22	2020-21	2019-20	2018-19	2017-18
408.00	111.00	396.00	96.00	80.00

File Description	Document
Provide Links for any other relevant document	[View Document](#)

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curriculum Design and Development

1.1.1

Curricula developed and implemented have relevance to the local, regional, national, and global developmental needs, which is reflected in the Programme outcomes (POs) and Course Outcomes(COs) of the Programmes offered by the institution

Response:

All the courses in the entire programme offered by Rajah Serfoji Government College are developed having relevance to local, national and global developmental needs. Every department of study which offers programmes has a Board of Studies (BoS) comprising the faculty and external subject experts who after deliberations approve the syllabus of the course. Every programme presents programme outcomes, programme-specific outcomes, and carries course outcomes of each course. Additionally, each course/subject of any programme carries a course objective that unfolds the learning outcome for that course.

The local needs can be understood at two levels: 1) geographical, for example, city/town surrounding, and 2) language. Since Rajah Serfoji Government College is an autonomous college and offers its programmes in Tamil and English language, the first task to address was to develop the course/subject material of all the courses in Tamil and English, which has relevance to the local, the national and global developmental needs, and if the material is not developed, then the translation of the course/subject material has been done. Rajah Serfoji Government College has adopted both means to address this typical requirement and offered curricula that are on par with any national or international university.

The Board of Studies of each department oversees the relevancy and requirements of any course in the programmes that the department offers. As BOS is conducted compulsorily once in three years, it revises courses if any needs revision considering the academic trends and market or industry requirements. Though minor revision is a continuous practice, major revision is done mostly after the completion of the duration of a programme. Rajah Serfoji Government College adopted a Choice Based Credit System for all its programmes, hence major revisions were carried out in all its programmes then; and the course objectives and outcomes are spelled out clearly thereafter. Furthermore, Rajah Serfoji Government College has been using feedback from students, teachers, alumni, and employers to upgrade its curricula.

For research programmes, the courses are discussed usually in Departmental Research Committees (DRCs) and the norms of the university are followed. The programme outcomes for any level of the programme carry components from contribution to the existing body of knowledge to the acquisition of general graduate skills; For PG programmes, the programme outcomes generally are mastery of the subject knowledge, its application in relevant contexts, learning teaching skills, preparation for higher studies and so on, and for UG programmes, the programme outcomes can understand the course/subject concepts, learning effective communication skills both in English and Tamil and preparation for higher studies. All the departments have their programme outcomes, programme-specific outcomes, and course outcomes in place, and these are displayed on the web pages of Rajah Serfoji Government College.

File Description	Document
Provide Link for Additional information	[View Document](#)

1.1.2

The programmes offered by the institution focus on employability/ entrepreneurship/ skill development and their course syllabi are adequately revised to incorporate contemporary requirements

Response:

It is important to empower students with the courses on employability, entrepreneurship and skill development as the development of our economy depends upon them. The skill development process helps students think beyond grades. It helps them tap into their capabilities, develop real-life skills, and prepare themselves to be successful in the careers of their choice. The courses which are introduced time to time helps to improve employability and helps the youth earn more. Furthermore, it improves the economy of a country and promotes its financial growth. The courseshelp students develop problem-solving strategies and effective communication techniques and it also promotes the leadership skills of students as it helps them become more altruistic. They learn to use their skills to organize and inspire their teams, which, in turn, creates in them leadership qualities. It also helps students develop creativity, critical thinking, and analytical thinking as skill-based learning focuses on the evaluation and application of facts to real-life problems. The courses help build a strong foundation for students. It helps build self-esteem, confidence, and leadership skills. It develops problem-solving skills and collaboration.It helps students become independent thinkers and encourages them to plan for their future. It helps students explore and learn things outside of their textbooks. It also gives them the freedom to think independently and make choices at an early age.It builds team spirit, creativity, inquisitiveness, trustworthiness, assertiveness, and sympathy in students. All of this goes on to create a solid foundation for a successful academic and professional future.It builds confidence in them to participate in collaborative ventures. It helps them take responsibility for their actions. Students learn to make their own decisions and understand how their decisions can have repercussions, too.Skill development helps students develop readiness to face challenging situations in their future.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Percentage of new courses introduced out of the total number of courses across all programmes

offered during the last five years

Response: 25.12

1.2.1.1 **Number of new courses introduced during the last five years:**

Response: 209

1.2.1.2 **Consolidated number of courses offered by the institution across all Programmes (without repeat count) during the last five years :**

Response: 832

File Description	Document
Subsequent Academic Council meeting extracts endorsing the decision of BOS	[View Document](#)
Minutes of Board of Studies meeting clearly specifying the syllabus approval of new courses	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability and other value framework enshrined in Sustainable Development Goals and National Education Policy – 2020 into the Curriculum

Response:

Rajah Serfoji Government college integrates Cross-cutting issues of the society like Moral Values, Human Values, Professional Ethics, Ethical Values Gender Equality, Environmental Awareness, which are inseparable part of our curriculum. Three days Induction programme related to values and ethics is an integral part of the curriculum of the first year. The compulsory course "Value Education" and "Environmental studies" for first year & "Soft Skill development", "Constitution of India" and "Gender Studies" for the final year are important part of Curriculum. Students will be able to understand the importance of ethics and values in their personal, social & professional life after studying these courses. These subjects provide free environment for inculcating values and developing ethical competence among the students. It is in response to a long- felt and urgent need to integrate value education with decision making skills in their personal, social and professional life. College celebrates days of National and International importance as Republic day, Women's day, Independence Day, Teacher`s day, Human Right Day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values in the students. The college has Women Grievance Cell and Grievance

Redressal Cell to provide counseling to students, promote gender equity among students and also deal with related issues of safety and security of female students, staff and faculty. The college campus is secured with CCTV and high level security. There is separate girls' common room for providing the safe environment to all the girls' students. The course "Environmental studies" related to ecosystem, its balance & sustainability is an integral part of the curriculum of the first year. Awareness about Environment is necessary for the protection of the environment and survival of human life. The basic aim of this courses is to make the students aware about the importance of ecosystem to human life. The college organizes workshop/ seminars on Environment & Ecology to make students aware about efficient use of natural resources.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.3.2

Number of certificate/value added courses/Diploma Programmes offered by the institutions and online courses of MOOCs, SWAYAM/e-PG Pathshala/ NPTEL and other recognized platforms (without repeat count) where the students of the institution have enrolled and successfully completed during the last five years.

Response: 22

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Evidence of course completion, like course completion certificate etc	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

1.3.3

Percentage of programmes that have components of field projects / research projects / internships during the last five years.

Response: 38.89

1.3.3.1 Total Number of programmes that have components of field projects / research projects / internships (without repeat count) during the last five years

Response: 14

1.3.3.2 Total Number of programmes offered (without repeat count) during the last five years

Response: 36

File Description	Document
Sample Evaluated project report/field work report submitted by the students	[View Document](#)
Provide the relevant information in institutional website as part of public disclosure	[View Document](#)
Program and course contents having element of field projects / research projects / internships as approved by BOS	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

1.4 Feedback System

1.4.1

Structured feedback for curriculum and its transaction is regularly obtained from stakeholders like Students, Teachers, Employers, Alumni, Academic peers etc., and Feedback processes of the institution may be classified as follows:

Response: A. Feedback collected, analysed, action taken & communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 88.44

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2021-22	2020-21	2019-20	2018-19	2017-18
1553	1481	1627	1623	1676

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1800	1800	1800	1800	1800

File Description	Document
Provide the relevant information in institutional website as part of public disclosure	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document relating to sanction of intake as approved by competent authority	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 96.71

2.1.2.1 Number of actual students admitted from the reserved categories in the first year of the programme year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1072	1022	1123	1120	1127

2.1.2.2 Number of seats earmarked for reserved category as per GoI/State Govt. rule year wise during the last five years

2021-22	2020-21	2019-20	2018-19	2017-18
1130	1130	1130	1130	1130

File Description	Document
Provide the relevant information in institutional website as part of public disclosure	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of the letter issued by the State govt. or Central Government Indicating the reserved categories(SC, ST, OBC, Divyangjan, etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any	[View Document](#)

2.2 Catering to Student Diversity

2.2.1

The institution assesses the learning levels of the students and organises special Programmes to cater to differential learning needs of the student

Response:

The assessment of the learning levels of the students is done by the teachers in the classrooms during

lectures and through conducting class tests, assignments, tutorials, etc., on the basis of which slow and advanced learners are identified. Specific teaching-learning methodologies oriented to the needs of such students are then discussed and implemented. Measures are taken accordingly to address the needs of students with different levels of competence. An integrated approach is followed in the classes by our faculty. Traditional teaching methods are aided by new-age technological methods to make learning more engaging and relatable.

Steps taken for advanced learners:

*Provided advanced study material (Books, Journals).
*Provided hands-on training in using the latest apparatus and techniques in laboratories in various programs
*Semester toppers and university rank holders are felicitated on the Annual Day.

Steps taken for slow learners:

*Efforts are made to identify the cause of their problem and appropriate solutions are worked out.
*Teachers coordinate with parents of slow learners so that their needs can be catered to.
*Mentor-mentee interaction keeps faculty in constant touch with students, irons out academic and personal issues, and stimulates overall personality development.
*Tutorials and remedial classes are organized, the purpose of which is to give special coaching in areas where they need support.
* Additional reading material and books in simple form are made available to increase their understanding of the subject. E-links are also suggested to the students to help them gain in-depth knowledge of the subject.
*Bilingual explanations and discussions are done in the class with the aim of reaching out to the slow learners so that they can be brought to par with the rest of the class.
*Home assignments are given and evaluated on a regular basis.
*Additional tests are conducted outside the curriculum to assess the learning ability of students.

Advanced Learners:

* During lectures, tutorials, class tests, assignments, and interactions outside the class, the teachers are able to assess the caliber of the students and identify the advanced learners.

* Departments through a combination of academic and co-curricular activities encourage the advanced learners to optimize their potential. Such students are encouraged to participate in inter-college competitions.

* The faculty helps the students to get relevant research projects and publish papers in the field of their choice.

* They are suggested advanced readings in the relevant topics to enhance their understanding of the subject to enable them to pursue research in the future.

* They are encouraged to help and provide support to the weaker students by engaging in group discussions and presentations.

* They are given an opportunity for micro-teaching in the class as well as making individual presentations.

* The college library provides the Inflibnet facility and other e-resources to help advanced learners to broaden their horizons.

* Students who are advanced learners are encouraged to upgrade their knowledge and skills through add-on courses provided by the college along with special lectures organized by expert resource persons.

File Description	Document
Upload Any additional information	[View Document](#)
Provide link for additional information	[View Document](#)

2.2.2

Student - Full time teacher ratio (Data for the latest completed academic year)

Response: 8.68

File Description	Document
List showing the number of students in each of the programs for the latest completed academic year across all semesters	[View Document](#)
Certified list of full time teachers along with the departmental affiliation in the latest completed academic year.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experience and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

The college practices a teaching methodology which focuses on imparting education through a student centric approach. This methodology helps to transform students from being relegated to the role of passive recipients to active and involved stake holders, apart from boosting their confidence and encouraging independence. Since students vary in their ability to comprehend and absorb it is not possible to address the needs and expectations of individual students and expect a uniform learning outcome from them all in a teacher-centric class. The teacher facilitates learning by allowing each individual student to comprehend at their personal level. By ensuring their involvement in class activities so that they can absorb and grasp information at their own pace. Teachers make classes as interactive as possible and encourage innovative thought and novel interpretations. Audio- Visual methodology, Language Lab, Google Classroom, Industrial Visits, Field Work, and Projects are some of the means used by departments to boost student participation. Students are encouraged to reflect and analyze by eliciting responses to the subject under discussion. Discussions and debates on contemporary issues are encouraged and students get an opportunity to express and air their views apart from learning to respect the perspectives of the 'other'. Guest lectures are organized and competitions are held to involve students in activities that help to exhibit and hone their talents. Extracurricular activities like participation in NSS and NCC have been introduced to encourage students to participate and learn. Internal assessments are so planned so as to encourage students to work independently. Written Assignments are required to be submitted by students and these need to be done individually by researching the given topic so as to enhance confidence, develop writing skills, and hone style, apart from inculcating an interest in research activities. Seminars, which form the second component of internal assessment, help students present their assignments before the entire class helping them overcome stage fear and develop an oratory process.

File Description	Document
Upload any additional information	[View Document](#)
Provide Link for Additional Information	[View Document](#)

2.3.2

The institution adopts effective Mentor-Mentee Schemes to address academics and student-psychological issues

Response:

In Rajah Serfoji government college, mentoring system has been introduced for establishing a better and effective relationship between student and teacher and also continuously monitor, council and guide students in educational and personal matter. All teachers work as mentors for students allotted to them. The students must feel to confide in their mentors. This is a continuous process till the end of academic career of student. The aim of student mentor-ship is –

1. To enhance teacher –student relationship.

2. To enhance student's academic performance and attendance.

3. To minimize student's dropout ratio.

4. To monitor the student's regularity and discipline.

5. To enable the parents to know about the performance of regularity of wards.

The IQAC had taken the initiative of implementing the mentoring of students. Students are based on the streams of studies and also according to their core subjects. They are divided into groups of 20-25 students. Mentors maintain and update the mentoring format after collecting all necessary information. Mentors are expected to offer guidance and counselling as and when they required.

It is the practice of mentors to meet students individually or in groups. In isolated cases parents are called for counselling and their special meeting with the principal at the suggestion of the mentor.

If a student is identified as having weakness in particular subject, it is duty of mentor to apprise the concerned subject teacher. This system has been useful in identifying slow and advanced learners and take proper action in this regard. HOD will meet all mentors of his/her department at least once in a month to review the proper implementation of system. He will give some guidelines whenever necessary.

File Description	Document
Upload any additional information	[View Document](#)
List of Active mentors	[View Document](#)
Provide Link for Additional Information	[View Document](#)

2.3.3

Preparation and adherence of Academic Calendar and Teaching plans by the institution

Describe the Preparation and adherence to Academic Calendar and Teaching plans by the institution.

Response:

The controller of examination in consultation with The Principal, Coordinator of the Internal Quality Assurance Cell, HoDs prepares the Academic Calendar for the effective functioning of the Institution. The Academic Calendar ensures well-functioning of the Institution. The Calendar includes the details of all the working days with day order, holidays, dates of the Continuous Internal Assessment Tests, Summative Examinations, dates to remit the College and Examination Fee, list of activities of the academic year, and the dates of national as well as religious importance. The calendar of common programs is printed in the handbook and distributed to all students at the beginning of the academic year.

The institution carries out the activities as per the calendar. The Departments and other service units prepare their activities and program calendar resonating with the calendar of common programs. It helps micro-level planning by scheduling most of the activities in advance and maximizing the use of

infrastructure and ICT facilities.

The handbook provides all needed information such as academic programs, curriculum structure, details of the courses, rules, regulations, facilities, scholarships, endowments, list of staff, committees, and so on. This almanac gears up for the overall functioning of the Institution. The handbook contains the Curriculum Structure for both Under Graduate and Post Graduate programs, giving the students a clear picture of the programs and courses like Languages (Part I & II), Major Courses (Part III), the list of Non-Major Electives, Skill- Based Electives, Foundation Courses and Soft Skills (Part V), and Bridge Course, and Extension (Part V), etc.

Rajah Serfoji Government College has a well-defined unitized syllabus with a time frame that is provided to the students at the beginning of the course. The course teachers prepare unit-wise teaching plans, teaching aids, methods of teaching-learning, and assessments of the same. The teaching plan for each course visualizes the plan of the teacher to make each class more informative, interesting, analytical, and resourceful. A teaching plan creates a self-informed and self-monitored innovative teacher, and it provides a plan of action for the teacher and guidance for the students.

The faculty are encouraged to update the methods of teaching and evaluation, especially the use of ICT-enabled tools and facilities. The course teachers are able to assess the learning ability of the students periodically on the basis of their respective teaching plans. It, thus, helps both the teacher and the learners to take part in the teaching and learning process effectively.

File Description	Document
Upload any additional information	View Document
Provide Link for Additional Information	View Document

2.4 Teacher Profile and Quality

2.4.1

Average percentage of full time teachers appointed against the number of sanctioned posts year wise during the last five years

Response: 97

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
185	185	185	185	185

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts).	[View Document](#)
Provide the relevant information in institutional website as part of public disclosure	[View Document](#)
Institutional data in the prescribed format (data template merged with 2.4.3 and 2.4.4)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with Ph.D./D.Sc. / D.Litt./ L.L.D during the last five years

Response: 66.16

2.4.2.1 **Number of full time teachers with *Ph.D./D.Sc. / D.Litt./ L.L.D* during the last five years**

Response: 131

File Description	Document
List of faculty having Ph.D./D.Sc. / D.Litt./ L.L.D along with particulars of the degree awarding university, subject and the year of award per academic year.	[View Document](#)
Institutional data in the prescribed format (data template merged with 3.2.3 and 3.4.2)	[View Document](#)
Copies of Ph.D./D.Sc. / D.Litt./ L.L.D awarded by UGC recognized universities	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.3

Average teaching experience of full time teachers (Data to be provided only for the latest completed academic year, in number of years)

Response: 12.96

2.4.3.1 **Total teaching experience of full-time teachers as of latest completed academic year**

Response: 2320

File Description	Document
Institutional data in the prescribed format (data template merged with 2.4.1 and 2.4.4)	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

2.4.4

Percentage of full time teachers working in the institution throughout during the last five years

Response: 96.22

2.4.4.1 **Number of full time teachers worked in the institution throughout during the last five years:**

Response: 178

File Description	Document
Institutional data in the prescribed format (data template merged with 2.4.1 and 2.4.3)	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

2.5 Evaluation Process and Reforms

2.5.1

Average number of days from the date of last semester-end/ year- end examination till the last date of declaration of results during the last five years

Response: 22.8

2.5.1.1 *Number of days from the date of last semester-end/ year- end examination till the declaration of results year-wise during the last five years*

2021-22	2020-21	2019-20	2018-19	2017-18
19	45	16	29	5

File Description	Document
Result Sheet with date of publication	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Exam timetable released by the Controller of Examination	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

2.5.2

Percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years

Response: 0.75

2.5.2.1 **Number of complaints/grievances about evaluation year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
25	1	0	20	13

2.5.2.2 **Number of students appeared in the examination conducted by the institution year wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1533	1453	1618	1598	1643

File Description	Document
List of students who have applied for re-valuation/re-totaling program wise certified by the Controller of Examinations year-wise for the assessment period.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

2.5.3

IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA)/Formative Assessment have brought in considerable improvement in Examination Management System (EMS) of the Institution

Describe the examination reforms with reference to the following within a minimum of 500 words

- **Examination procedures**
- **Processes integrating IT**
- **Continuous internal assessment system**

Response:

1. The institute follows semester system for both UG, PG and M.Phil programs and the performance of a student in each semester shall be evaluated subject wise with a maximum of 75 marks for theory and maximum of 60 marks for the practical subjects.

2. For UG student has to earn 140 credits and PG Students has to earn 90 credits to satisfy the minimum academic requirement to obtain the degree, Marks obtained in all the credits are considered for the calculation of CGPA.

3. Passing Minimum of Continuous Internal Assessment and Written Examinations, For UG Passing Minimum is 40$. For PG and M.Phil Passing Minimum is 50%.

4. Continuous Internal Assessment is done through conducting various tests from time to time.

5. Mid Semester and Model Examinations are conducted for each paper of the subject in each semester for UG, PG and M.Phil Programs.

6. Two Assignments conducted for each paper for the subject in each semester for UG, PG and M.Phil Program.

Process Integrating IT

- Examination Management System (EMS) services are available to integrate all the activities in the examination branch.
- EMS using Dot.Net as Front End and SQL Express 2008 as Back End.
- This EMS software using Client Server Technologies.
- The Pre and Post examination activities are integrated, starting with examination notifications.
- In the EMS, Subject Name, Subject Code and Subject Title are created.
- In the EMS, Student Name, Register Number, Course and Community are created.

File Description	Document
Upload any additional information	[View Document](#)
Provide links as Additional Information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

The institution has stated learning outcomes (programme and course outcome)/graduate attributes which are integrated into the assessment process and widely publicized through the website and other documents and the attainment of the same are evaluated by the institution

Response:

The College has clearly stated learning outcomes of the Programs and Courses offering in the College and the following mechanism is followed to communicate the learning outcomes to the teachers and students. Hard Copy of syllabi and Learning Outcomes are available in the college/departments for ready reference to the teachers and students and it is displayed in the college website. Learning Outcomes of the Programs and Courses are highlighted and made aware to the students in the induction programme at the beginning of the semester. The importance of the learning outcomes has been discussed and communicated to the teachers in staff meeting and IQAC meeting.

We are offering Under Graduate, Post Graduate and Research programs and courses under the Faculty of Arts, Commerce and Science. For these programs and courses, the college follows the curriculum designed by the board of studies. The Programme outcomes, Programme
specific outcomes and course outcomes are evaluated by the college and the same are communicated to the students in the formal way of the discussion in the classroom and departmental notice board.

After measuring attainment of POs , PSOs and COs, it has been observed that the strength of the students as well as passing percentage of the students is increasing progressively. Besides, students' progression to the higher studies that is from Under Graduate to Post Graduate seems to be increasing consistently and rapidly in the last five years. In a similar way, the ratio of students' placement is also increasing. We took utmost care of measuring the level of attainment of POs, PSOs and COs and followed formal as well as informal mechanism for the measurement of attainment of the outcomes. Even we took feedback from all the stakeholders in this respect and try to take necessary steps accordingly. Subsequently, the College took care of the attainment to measure the POs, PSOs and COs and implemented the mechanism as follows:-

The College follows the Academic Calendar.

* All the subject teachers prepared Semester-Wise evaluation Reports.

* Internal examination committee analyzed evaluation reports of results.

* College considered Feedback from the Stakeholders for the attainment of PO, PSO and CO.

* Placement committee took the review of the Students' Progression to Higher Studies and their Placement.

File Description	Document
Upload POs and COs for all courses (exemplars from Glossary)	[View Document](#)
Provide links as Additional Information	[View Document](#)

2.6.2

Pass percentage of students (excluding backlog students) (Data for the latest completed academic year)

Response: 83.04

2.6.2.1 **Total number of final year students who passed the examination conducted by Institution during the latest completed academic year:**

Response: 1273

File Description	Document
Institutional data in the prescribed format (data template)	[View Document](#)
Certified report from the COE indicating the pass percentage of students of the final year (final semester) eligible for the degree program-wise / year wise	[View Document](#)
Annual report of Controller of Examinations (COE) highlighting the pass percentage of final year students	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response: 3.73

Criterion 3 - Research, Innovations and Extension

3.1 Promotion of Research and Facilities

3.1.1

The institution's research facilities are frequently updated and there are well defined policy for promotion of research which is uploaded on the institutional website and implemented

Response:

Research is one of the strongest components of Rajah serfoji Government college and it offers various research programmes in different branches of Science, Humanities, Management to award of Ph.D. degree. Faculty members are actively pursuing interdisciplinary and socially relevant research in thrust areas with state–of–the–art equipments in addition to teaching, consultancy and extension activities. our college is offering admission to Ph.D. programme around the year. 80 teaching staff are recognized as research supervisors in our college.Directorate of Research is focusing fully on e-Governance to speed up the process; online process for Ph.D. entrance examination, application for Ph.D. admission, fees collection, submission of soft copy of Synopsis and Thesis, information / status of Ph.D. program needed by research scholars/supervisors is being performed by the university.

Reputation of any Higher Education institution depends vastly on the 'intellectual scholarship & research productivity', 'creativity calibre & innovation outcome', and 'venture creation & entrepreneurship promotion'. These domains of conventional, compulsive and contemporary pursuits of the college can best happen, grow and fructify with / through an appropriate forward looking Research Promotion Policy. The success of a college in attaining its objectives is greatly contingent upon the alignment of faculty members and the relevant stakeholders with all the above domains and related pursuits of research initiatives, being undertaken. Rajah Serfoji Government college wholly follows the research promotion policy of the parent university. Research committee has been constituted at the college level and it monitors the research activities of the college. It helps the researchers and research advisors for the research developmental activities. This policy provides a broad framework to guide research and integrity of scholarly inquiry at the University. The objectives of policy are as follows:
i. Creating and calibrating a vibrant Research tradition, Innovative spirit and Entrepreneurial orientation in a mutually contributing and supporting framework.
ii. Emphasizing and ensuring right momentum, magnitude, mettle, modelling and morality of Research activities, Innovative pursuits and Entrepreneurial initiatives.
iii. Acquiring and augmenting resources from internal and external sources (Government institutions / Corporate undertakings, Collaborative bodies and Global organizations).
iv. Invigorating and institutionalizing nexus between teaching and research / innovation / entrepreneurship through translational, instructional and motivational measures.
v. Impregnating and incentivising the 'Ideation to Action' progress - be it Projects, Publications, Prototypes, Patents and other Property of Intellectual Right class.

File Description	Document
Upload any additional information	[View Document](#)
Provide links as Additional Information	[View Document](#)

3.1.2

The institution provides seed money to its teachers for research

Response: 0

3.1.2.1 **Amount of seed money provided by institution to its teachers for research year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format (data template)	[View Document](#)

3.1.3

Percentage of teachers receiving national/ international fellowship/financial support by various agencies for advanced studies/ research during the last five years

Response: 0

3.1.3.1 **Number of teachers who received national/international fellowship /financial support by various agencies, for advanced studies / research; year-wise during the last five years**

File Description	Document
Institutional data in the prescribed format (data template)	[View Document](#)

3.2 Resource Mobilization for Research

3.2.1

Total Grants research funding received by the institution and its faculties through Government and non-government sources such as industry, corporate houses, international bodies for research project, endowment research chairs during the last five years (INR in Lakhs)

Response: 23

File Description	Document
List of Extramural funding received for research, Endowment Research Chairs received during the last five years along with the nature of award, the awarding agency and the amount	[View Document](#)
Institutional data in the prescribed format (data template is merged with 3.2.2)	[View Document](#)
Copies of the letters of award for research, endowments, Chairs sponsored by non-government sources	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.2.2

Number of research projects per teacher funded by government, non-government , industry, corporate houses, international bodies during the last five years

Response: 0.12

3.2.2.1 **Number of research projects funded by government and non-government agencies during the last five years.**

Response: 23

File Description	Document
List of project titles with details of Principal Investigator, amount sanctioned and sanctioning agency etc	[View Document](#)
Institutional data in the prescribed format (data template merged with 3.2.1)	[View Document](#)
Copies of the grant award letters for research projects sponsored by government agencies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.2.3

Percentage of teachers recognised as research guides as in the latest completed academic year

Response: 44.69

3.2.3.1 **Number of teachers recognised as research guides as in the latest completed academic year:**

Response: 80

File Description	Document
Upload copies of the letter of the university recognizing faculty as research guides	[View Document](#)
Institutional data in the prescribed format (data template merged with 2.4.2 and 3.4.2)	[View Document](#)

3.3 Innovation Ecosystem

3.3.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Rajah Serfoji Government College provides a conducive environment for the promotion of Innovation and Incubation. All required facilities are provided and Guidance is extended to the students. Students are encouraged to actively involve in the application of Technology for societal needs. Necessary support is provided for Documentation, Publication of Research Papers, and also for obtaining patents. Awareness meets, workshops, seminars, and guest lectures on Entrepreneurship are organized. Students are provided opportunities to interact with outstanding entrepreneurs excelling in their fields directly. Product Service Training is provided for creating awareness on marketing the products. College has recognized Research Centers in the departments, which would be an added advantage for the students to develop their skills.

Rajah Serfoji government college is offering most of the courses in Tamil and English. Importance has been given to integrating the Indian Knowledge system into the curriculum. The faculty members are encouraged to provide classroom delivery in bilingual mode (English and Tamil) and they are permitted and encouraged to attend multidisciplinary and interdisciplinary Refresher Courses. B.sc Chemistry, Mathematics, Physics, Zoology, and B.A., Economics courses are taught in Tamil and English languages. B.lit (Tamil) and M.A., (Tamil literature) are offered to preserve and promote the Tamil language, Ancient traditional knowledge of Tamil, Tamil Arts, Tamil Culture, and traditions.

Rajah Serfoji College has created an ecosystem for innovations through the innovation club which receives innovative ideas from the students and extends the required information and financial support to the students. IPR cell has been established in the campus and the cell creates awareness among the students about the IPR. The institution has created an Ecosystem for Innovations including an Incubation Center and other initiatives for the creation and Transfer of knowledge.

For enhancing learning experiences the faculty members adopt many ways, for example, lecture method,

interactive method, project and field work method, computer-assisted method, experiment method, etc. Teaching and learning activities are made effective by these practices. Many teachers use the conventional blackboard presentation methods, especially in mathematics, chemistry, physics, commerce, and economics, where they teach mathematics, mathematical equations, and statistics as numerical solving. Also, some teachers use PowerPoint presentations and computer-based materials. For, they use the lectures on you-tube to make learning interesting besides the conventional oral presenting methods. Some Student centric methods are given below: Project methods: The project work stimulates students' interest in the subject and provides the student an opportunity for freedom of thought and free exchange of different views.

File Description	Document
Upload any additional information	View Document
Link for Any other additional information	View Document

3.4 Research Publications and Awards

3.4.1

The Institution ensures implementation of its stated Code of Ethics for research.

The institution has a stated Code of Ethics for research and the implementation of which is ensured through the following:

1. **Inclusion of research ethics in the research methodology course work**
2. **Presence of institutional Ethics committee (Animal, Chemical, Bio-ethics etc.)**
3. **Plagiarism check through software**
4. **Research Advisory Committee**

Response: A. All of the above

File Description	Document
Institutional data in the prescribed format (data template)	[View Document](#)
Copy of the syllabus of the research methodology course work to indicate if research ethics is included	[View Document](#)
Constitution of the ethics committee and its proceedings as approved by the appropriate body	[View Document](#)
Constitution of research advisory committee and its proceedings as approved by the appropriate body.	[View Document](#)
Bills of purchase of licensed plagiarism check software in the name of the HEI	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

3.4.2

Number of candidates registered for Ph.D per teacher during the last five years

Response: 3.66

3.4.2.1 **Number of candidates registered for Ph.D during the last 5 years:**

Response: 293

File Description	Document
Ph.D. registration letters/Joining reports of candidates.	[View Document](#)
Letter from the university indicating name of the Ph.D. student with title of the doctoral study and the name of the guide.	[View Document](#)
Institutional data in the prescribed format (data template merged with 2.4.2 and 3.2.3)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

3.4.3

Number of research papers published per teacher in the Journals as notified on UGC CARE list during the last five years

Response: 1.15

3.4.3.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

Response: 228

File Description	Document
Institutional data in the prescribed format (data template)	[View Document](#)
Link to the uploaded papers, the first page/full paper (with author and affiliation details) on the institutional website	[View Document](#)
Links to the paper published in journals listed in UGC CARE list	[View Document](#)
Link re-directing to journal source-cite website in case of digital journals	[View Document](#)

3.4.4

Number of books and chapters in edited volumes published per teacher during the last five years

Response: 0.23

3.4.4.1 **Total Number of books and chapters in edited volumes published during the last five years**

Response: 45

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.4.5

Bibliometrics of the publications during the last five years based on average Citation index in Scopus/ Web of Science

Response: 5.62

File Description	Document
Bibliometrics of the publications during the last five years	View Document

3.4.6

Bibliometrics of the publications during the last five years based on Scopus/ Web of Science – h-index of the Institution

Response: 16

File Description	Document
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View Document

3.5 Consultancy

3.5.1

Revenue generated from consultancy and corporate training during the last five years

Response: 0

3.5.1.1 **Total Amount generated from consultancy and corporate training year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format (data template)	View Document

3.6 Extension Activities

3.6.1

Outcomes of extension activities in the neighbourhood community in terms of impact and sensitizing the students to social issues and holistic development, and awards received if any during the last five years (Showcase at least four case studies to the peer team)

Describe the impact of extension activities in sensitising students to social issues and holistic development with four case studies within a maximum of 500 words

Response:

The college organizes a number of extension activities to promote the institute-neighborhood community to sensitize the students towards community needs. The students of our college actively participate in social service activities leading to their overall development. The college runs effectively National Service Scheme and National Cadet Corps Units. Through these units, the college undertakes various extension activities in the neighborhood community. NSS organizes a residential seven-day camp in a nearby adopted village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, water conservation, road construction, Social interaction, Group discussion Eradication of superstition, Environmental awareness, Women empowerment, National Integrity, Aids awareness, Blood donation camp, Health check-up camp, Veterinary guidance, Farmers meet, Awareness about farmer's suicide, etc. The NCC unit of the college aims at developing qualities of leadership, patriotism, maintaining discipline, character building, the spirit of adventure, and the idea of self-service. The NCC unit of the college organizes various extension activities such as tree plantation, Road safety awareness, the Save fuel save the Country program, and National equality awareness. Other than NSS and NCC units, the various departments of the college are conscious of their responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programs like Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic eradication, organizing a visit to Orphanages and Anganwadi, Voters awareness, Blood group detection, Health check-up camps, Blood donation camps, Dental checkup camp, etc. All these mentioned activities have a positive impact on the students and they developed student community relationships, leadership skills, and self-confidence of students. It also helped in cultivating the hidden personality of students and created awareness among students.

The youth Red Cross of our college functions with the one and only aim of serving people in distress without any consideration of caste, religion, language, and nationality.

Club Activities

Corona vaccination camp, Corona awareness program, AIDS Awareness Programme, Tree Plantation, Cancer Awareness Programme and Rally, Road Safety Awareness Programme
First aid training Program, Cancer Awareness Programme, Medical Campaign Dental Checkup and Eye Checkup, Organ Donation Awareness Program, Blood Donation Camp
International Drug Abuse Day Rally and Awareness Program.

The Police Cyber Club was initiated in our college on 4.6.2021 with students and faculties from various departments. The main objective of this club is to create and educate awareness to the student community about cybercrimes using social media technology. In that group, the district crime branch police authorities are also involved. They share their knowledge and experience every day. The scope of this club is to gain more knowledge about cyber crimes and reduce the number of cyber crimes at the college students' level.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

3.6.2

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community year wise during the last five years

Response: 281

3.6.2.1 **Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community year wise during the last five years.**

2021-22	2020-21	2019-20	2018-19	2017-18
73	76	57	42	33

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

3.7 Collaboration

3.7.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years

Response: 33

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for

1. **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
2. **ICT – enabled facilities such as smart class, LMS etc.**
3. **Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc.**

Response:

Rajah Serfoji Government College has one of the biggest sports-grounds in Bharathidasan University. The athletic culture in the college instills healthy competition, sportsmanship, and teamwork among students. Intensive training is imparted under expert guidance and numerous sports activities are organized every semester. On the Annual Sports Day, various tournaments and competitions are held for students and faculty. Each year, students of Rajah Serfoji Government College achieve notable distinctions and many are selected for national and state level tournaments. The college offers the following sports facilities.

The campus is located in 44 acres of land including 107 classrooms,20 laboratories, and 4 seminar halls. In order to implement the plans and achieve the desired goal, the Institute has created adequate infrastructure in terms of computer labs, library, language lab, faculty rooms and classrooms Seminar Halls with Audio Visual Facility. The whole campus has Internet facility with dedicated lease line. The campus has well-equipped playground, Hostel, and mess. Institute has facilities like Xerox, Stationery store, Post office inside the campus. Institute is maintaining conducive environment for the students to achieve their dreams. Canteen and Auditorium are also available. Institute has well-equipped seminar Hall with A/C and LCD, an Internet facility and an Audio-Video room. Institute has 2 advanced & well-equipped computer labs with latest configuration. Library is a heart of any institute. The library is very spacious and well-furnished to create a pleasant environment for the students. It plays a vital role in enhancing the user's knowledge. Library is segmented in Reference Section, Journal Section, Reading Hall, Digital library, etc. The library has a collection of Textbooks, Reference, General and Rare-books etc. The library has a collection of 64084 Text Books, 2231 reference books, and 15 Journals in total.

The college has ample facilities to coach the students in indoor and outdoor sports and games to host tournaments and spectacular cultural events. The institution has a spacious sports ground to hold regular training and sports events for athletics shot put, disc throw, javelin throw, high and long jump and also organize group like cricket, football, kho-kho and volleyball. The facilities for indoor games like carom and chess also available. Physical director trains the students in various sports events and motivates them to compete in inter-collegiate and university-level tournaments. The college has well-organized NCC and NSS groups also. The institution has a sports room and store room for keeping sports equipment.

To facilitate cultural activities, the college has a huge auditorium and seminar hall. The staff and students

make use of these facilities for unwinding themselves at the time of organizing cultural and literary events, alumni meet, fresher's day and farewell events.

File Description	Document
Provide the link for additional information	[View Document]()

4.1.2

Percentage of expenditure excluding salary, for infrastructure development and augmentation year wise during the last five years

Response: 31.77

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
115.62	0	231.02	0	0

File Description	Document
Institutional data in the prescribed format (data template is merged with 4.2.2 and 4.4.1)	[View Document]()
Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document]()
Provide Links for any other relevant document to support the claim (if any)	[View Document]()

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

The conventional methods and procedures adopted in the library management system were found to be inadequate to meet the demand and requirements of the students and the research scholars. So it was decided by the college management to digitize the library management services in order to enhance the efficiency and accuracy of the delivery of services.

* The link to the LMS application is provided in the college web portal rsgc.ac.in. all the users are provided with user ids sign up.

* Users can log in to the library portal with their login credentials.

* Users can search for books and journals using key words in their electronic devices. Lending and returning/renewing are carried out in the General and Department libraries.

* All users are provided with barcodes of their user ids. Barcode representing accession numbers are affixed in the books.

* The barcodes of the users and the books are scanned using scanners during library transactions.

* Usage reports are periodically generated or whenever there is a need for it.

* Management of library stock is made easy and simple.

Other important programmes are: -

* There is a marked rise in the demand for books by the users.

* Locating and accessing books become simple and easy.

* There is an increase in the number of students / who visit the library to enquire about books.

File Description	Document
Upload any additional information	View Document
Provide the link for additional information	View Document

4.2.2

Percentage of expenditure for purchase of books/ e-books and subscription to journals/e-journals year wise during the last five years

Response: 0.92

4.2.2.1 **Expenditure for purchase of books / e-books and subscription to journals/e-journals year wise during last five years (INR in lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
2.00	2.00	2.00	2.00	2.00

File Description	Document
Institutional data in the prescribed format (data template merged with 4.1.2 and 4.4.1)	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority (relevant expenditure claimed for purchase of books/ e-books and subscription to journals/e-journals should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

Rajah serfoji Government college, Thanjavur has clear policy regarding Information Technology ,The college has been always in the forefront adopting technologies and providing IT enabled service to all its stakeholders .The policy provides the use of IT infrastructure and also lays down Vision and Mission of the college in making all its task IT enabled ,it also outlines a mechanism for establishing and maintaining the IT infrastructure at RSGC campus. RSGC has appropriate budgetary provision for expansion and updating its IT facilities including

- wifi.
- Hardware infrastructure
- Computers (184 no's)
- Data Centre
- Storage
- Projectors
- Printers
- Firewall Security System and internet applications

The college has campus network and Wi-Fi facility. BSNL Fiber optic cables are available for faster and efficient connectivity. Old and outdated computers are upgraded periodically. They are either replaced or enhanced with respect to configuration. Additional computing facilities are added based on the need arising out of requirements of students, research scholars and faculty.

Currently we are using BSNL fibre line of 48 MBPS also we have provided Wi-Fi facility to student in the campus. Campus is having 48 MBPS of high speed internet facility. The institute has a 24X7 WiFi facility in the college campus for the student and faculty members to avail internet connection at any place in the college. The connectivity through a fully networked campus with state-of-the-art IT infrastructure, computing & communication resources, offers students the facilities of e-mail, net surfing, up/down loading of web based application, besides helping them in preparing projects & seminars.

File Description	Document
Provide the link for additional information	[View Document](#)

4.3.2

Student - Computer ratio (Data for the latest completed academic year)

Response: 8.44

4.3.2.1 **Number of computers available for students' usage during the latest completed academic year:**

Response: 184

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

4.3.3

Institution has dedicated audio visual centre, mixing equipment, editing facility, media studio, lecture capturing system(LCS) and related hardware and software for e-content development

Response:

With the ever increase in demand for e-content from various stakeholders, the institute has felt the need for establishing a language lab with all required facilities. Taking this into consideration, the institution has developed a language lab. The centre is equipped with facilities like video editing and audio mixing. With this facility in place, the institution is in a position to develop e-content and promote e-learning through online platform. The language laboratory is driven by a team of experts and skilled technicians who can handle the software and hardware with dexterity. With the help of the above team, an e-learning portal has been created. It is an integrated set of interactive online services that provide students, teachers and others involved in education with information, tools, and resources to support and enhance education delivery and management. All the faculty members of our college has uploaded the e-materials in the portal. The students who are willing to avail the materials can download.

Rajah Serfoji Government college has an audio-visual room which is a place where the students of all classes experience learning in an effective way. The audio-visual method appeals most to the senses. It leaves a deeper impact as it involves greater attention in the act of learning and helps the students to retain the concepts taught through these aids. It helps the learners to develop e- content in an effective way.

File Description	Document
Provide the link for additional information	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years

Response: 10.4

4.4.1.1 *Expenditure incurred on maintenance of physical facilities and academic support facilities of DDE and total expenditure excluding salary, year - wise, over the last five years (INR in lakhs)*

2021-22	2020-21	2019-20	2018-19	2017-18
14.75	11.85	41.85	23.52	21.52

File Description	Document
Institutional data in the prescribed format (data template merged with 4.1.2 and 4.2.2)	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA and counter signed by the competent authority (relevant expenditure claimed for maintenance of physical facilities and academic support facilities should be clearly highlighted)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)	

4.4.2

There are established systems and procedures for maintaining and utilizing physical and academic support facilities – laboratory, library, sports complex, computers, classrooms etc.

Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities within a maximum of 500 words

Response:

The college ensures optimal allocation and utilization of the available financial recourses for maintenance and upkeep of different facilities by holding regular meetings of various committees constituted for this purpose and using the grants received the college as per the requirements in the interest of students. Laboratory maintenance account is maintained by lab technicians, Lab In charge and supervised by HODs of the concerned departments. Repairing and maintenance of sophisticated lab equipment's are done by the technicians of related owner enterprises. Regarding the Library, The requirement and list of books is taken from the concerned departments and HOD's are involved in the process. The finalized list of required books is duly approved and signed by the Principal. To ensure return of books, 'no dues' from the library is mandatory for students before appearing in exam. Other issues such as weeding out of old titles, schedule of issue/ return of books etc. Are chalked out / resolved by the library committee. Regarding the maintenance of sports equipment the college sports in charge is deputed. During the session 2018-19 college participated in weight lifting, Kabaddi, Chess, Silambam Kampu. During 2018-19 sports are organized by college. Each Department having appropriate computer for their requirements with internet facilities. For Classrooms, the college has various committees for maintenance and upkeep of infrastructure. At the departmental level, HODs submit their requirements to the Principal regarding classroom furniture and other. Administrative officers will take in charge for student's academic requirements. Additionally There is a lab instructor in every department, who maintains the stock register by physically verifying the items round the year. Department wise annual stock verification is done by concerned Head of the Department. Regular maintenance of Computer Laboratory equipment's are done by Laboratory Assistant along with Laboratory attendant and they are headed by the faculty incharge. Regular cleaning of water tanks, proper garbage disposal, pest control, landscaping and maintenance of lawns is done by Institute concern Employees. College campus maintenance is monitored through regular inspection. Updating of software's is done by lab assistants.

Regular maintenance of the water cooler and water purifier is done regularly.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 85.38

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
1361	1295	1430	1410	1300

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.2

Efforts taken by the institution to provide career counselling including e-counselling and guidance for competitive examinations during the last five years

Response:

Career Counseling assists students in acquiring appropriate career guidance and placements at the right time, this is possible at Rajah serfoji Government collge. The college not only provides skills but also supports and promotes technical and leadership abilities for the students. The college established a "Mentor Mentee" system between learned teachers and career-oriented students. A teacher is assigned to monitor a maximum number of 25 students from each class for academic and overall development of the

students. This practical interaction aids for the development of direct relationships with students, teachers and institution. In addition, a group of students interact with teachers to discuss their career options. Rajah Serfoji government college places a strong emphasis on the key components of these programmes, that includes structured sequence of activities and experiences designed to help students develop specific competencies such as goal setting and career planning. Our college has a placement cell which make the students to inculcate Accountability and programme improvement qualified leadership among the students. The Strong professional development activities organized by the placement cells of all the colleges, RSGC promotes, the students with professional knowledge and skills, and various approaches to outreach, assessment, practical interaction, counseling, curriculum, programmes and job placements, follow-up, consultation, and referral. Career Counseling Cell of our college primarily offered career counseling programmes including Counseling for more than 90 percent of the total students annually on career counseling in all. During and after covid period the various departments organised many on line programms which aimed at the students career. The placement, training and consultancy cell organized training programmes on interview skills, recent trends in career opportunities, and training programmes on upgradation of soft-skills. The college organized coaching classes for all civil service examinations and also all other competitive exams in turn the students got good employment in all the important fields .

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

5.1.3

Following capacity development and skills enhancement activities are organised for improving students' capability

1. **Soft skills**
2. **Language and communication skills**
3. **Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)**
4. **Awareness of trends in technology**

Response: A. All of the above

File Description	Document
Report with photographs on programmes conducted for awareness of trends in technology	[View Document](#)
Report with photographs on programmes/activities conducted to enhance soft skills, Language & communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee monitoring the activities and number of grievances	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 9.84

5.2.1.1 **Number of outgoing students placed and progressed to higher education during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
163	182	195	151	81

File Description	Document
Institutional data in the prescribed format (data template)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

5.2.2

Percentage of students qualifying in state/ national/ international level examinations out of the graduated students during the last five years

(eg: NET/SLET/ Civil Services/State government examinations etc.)

Response: 0.33

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations (eg: NET/SLET/Civil Services/State government examinations etc.) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
5	3	7	6	5

File Description	Document
List of students qualified year wise with details of examination and links to Qualifying Certificates of the students taking the examination	View Document
Institutional data in the prescribed format (data template)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/cultural activities at University / state /national / international Level events during the last five years

Response: 30

5.3.1.1 **Number of awards/medals for outstanding performance in sports/cultural activities at University / state / national / international level events (award for a team event should be counted as one) year wise during last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
12	3	7	3	5

File Description	Document
list and links to e-copies of award letters and certificates	View Document
Institutional data in the prescribed format (data template)	View Document
Provide Links for any other relevant document to support the claim (if any)	View Document

5.3.2

Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution.

Describe the Student Council activity and students' role in academic & administrative bodies within a maximum of 500 words

Response:

Students with academic competencies are nominated as Class representatives and Students representative are nominated for Cultural, Sports, NSS, NCC etc. This is the form of the composition of the Student Council. Student Volunteers disseminate information from College administration and other committees to all students. They assist the teachers in planning, organizing and executing various student-oriented activities. They act as mediators between students and teachers to share, discuss and Solve their problems, if any and have free access to the Principal. Students actively participate in cultural activities by promoting our customs and traditions. They take initiative in organizing events as varied and diverse as Pongal celebration, women's day celebration etc. Students also take active part in conducting Days like Traditional Day, Teacher's Day, and Farewell functions and also take the responsibility of maintaining discipline on the Campus. NSS is one of the active units in our college that enhances the social and interpersonal skills of the students. Students are involved in planning and executing the year-long activities of NSS including the field work. Students also show lot of enthusiastic support in innovative practices and best practices of the college, that include participation in activities related to gender consciousness, and gender equity, our college also takes pride in engaging the students in value-added courses that help in creating a social, ethically responsible citizen. They also work as conscious citizens by promoting environmental awareness through preparation of projects and environment related activities. Students avail of the opportunity of developing the soft skills that enhance their employability and make them more confident and presentable. All these practices show the active engagement of our students in all the activities that can lead them to over all personality development and enhance their communicative and professional skills. On various committees of the college, the representation has been given to the students.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

5.3.3

The institution conducts / organizes following activities:

1. **Sports competitions/events**
2. **Cultural competitions/events**
3. **Technical fest/Academic fest**
4. **Any other events through Active clubs and forums**

Response: A. All four of the above

File Description	Document
Report on Sports, Cultural competitions/events, Technical/academic fests, Any other events through active clubs and forums along with photographs appropriately dated and captioned (whichever is applicable)	**View Document**
List of students participated in different events year wise signed by the head of the Institution	**View Document**
Institutional data in the prescribed format (data template)	**View Document**
Copy of circular/brochure indicating such kind of activities.	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.4 Alumni Engagement

5.4.1

Total Amount of alumni contribution during the last five years (INR in lakhs) to the institution through registered Alumni association:

Response: 18.1

5.4.1.1 **Total Amount of alumni contribution during the last five years (INR in lakhs) to the institution year wise through registered Alumni association:**

2021-22	2020-21	2019-20	2018-19	2017-18
4.0	3.7	3.0	4.2	3.2

File Description	Document
List of alumnus/alumni with the amount contributed year-wise	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

5.4.2

Alumni contributes and engages significantly to the development of institution through academic

and other support system

Describe the alumni contributions and engagements within a maximum of 500 words

Response:

Rajah Serfoji Government College was established with the motive to serve society. From the very day of incorporation, the college has been trying to provide maximum facilities and welfare to its students. Hence, the alumni have been attached to the college with heart and soul. At present, in the college, the fourth generation is being taught which shows that lakhs of students at Graduate, Post Graduate, and Doctoral level have passed out from this esteemed institution. As a result, although all the students may not directly contribute to the college's development, the ex-students are associated in bulk with the college and are always eager and committed to its development. It is because of the mouth publicity and the alumni acting as ambassadors, that the college does not need any media advertisement for admission like other colleges in its locality do. Therefore we save 2-3 lakh per annum. There are numerous alumni who are directly or indirectly contributing to the development of the college.

Objectives of the Alumni association:
To encourage and promote close relations between the Institution and its alumni and among the alumni themselves.
To promote and encourage friendly relations between all members of the alumni body, an interest in the affairs and well-being of the Institution.
To provide and disseminate information regarding their Alma Matter, its graduates, Faculties and students, to the alumni.
To initiate and develop programs for the benefit of the alumni.
To assist and supporting the efforts of the Institution in obtaining funds for development.
To serve as a forum through which alumni may support and advance the pursuit of academic excellence at the Institution.
To guide and assist alumni who have recently completed their courses to obtain employment and engage in productive pursuits useful to society.
To organize and co-ordinate reunion activities of the Alumni and let the Alumni acknowledge their gratitude to their Alma Matter.
To collect, publish and distribute such information as may be useful to the alumni and their Alma Mater.

Activities and Contributions:
Alumni have donated funds to assist the Poor & Merit students of the Institution.
Alumni are included as members in the Board of studies of all departments. They are invited for meetings at the college and they interact with their teachers and express their suggestions on curriculum revision.
Few Alumni gave Guest lecturers to the existing students on some contemporary technological developments and career guiding focuses.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

Governing body designs and executes Short-term, Long-term plans to integrate departmental plans, findings of SWOT analysis, and other recommendations from the stakeholders. Every year this process is conducted in the institution and The policy and planning are carried out according to consultation with stakeholders. The principal with the help of the department-wise committees formulates quality policy and integrates the same in the strategic plan. Formulation of action plans and defining the policy objectives attempt to address the issues of systematic change to provide quality education. By creating robust principles, frameworks, systems, and processes the institution intends to reinforce the culture of excellence. All the systems work together as a team aiming to be champions of organizational change. The Departments foster a healthy competitive atmosphere among themselves and each one strives to accomplish excellence in their standards. The institution follows a democratic and participatory mode of governance with all stakeholders participating actively in its administration. The Governing Body delegates authority to the Principal who, in turn, shares it with the different levels of functionaries in the college. The Heads of Departments, the Conveners of various committees and cells along with the staff representatives on higher decision-making bodies play an important role in determining the institutional policies and implementing the same.

Vision
1. To emerge as an Institute of Excellence in higher education.
2. To enrich, explore, enhance, experiment, and excel in the higher education of our students and create opportunities to succeed.
3. To transform the lives of our students by creating and sharing knowledge to meet global challenges.
4. To provide value-based education which would develop the younger generation to understand the finer aspects of life.
5. To act as a catalyst for positive change in the society.

Mission
Our mission is to educate the youth to achieve the following statements:
1. To infuse discipline as a value among students.
2. To create a creative atmosphere for the students to think out of the box and make their learning effective.
3. To encourage every student's ability to grow in his/her field of capability.
4. To develop employable skills among students
5. To promote academic excellence and encourage research activities and innovations among our students.

File Description	Document
Provide the link for additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies are effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

Rajah Serfoji Government College has a mechanism of providing operational autonomy at various levels to ensure decentralized governance. The Principal in consultation with the Teachers' Council nominates different committees for the planning and implementation of different academic, student administration, and related policies. Faculty members are given representation in various committees/cells/units. Every year, the composition of different committees is changed to ensure uniform exposure of duties for the academic and professional development of faculty members. Following are the different subcommittees nominated by the Teachers' Council (2019-20):

• College Prospectus

• UG Admission Committee

• College IT Committee

• Library Development Committee

• UGC DST Project Monitoring Unit

• AISHE NIRF Data compilation Cell

• Discipline monitoring committee

• Fine Arts Committee

• Sports Committee

• Women's cell

•Canteen Monitoring Committee

• RUSA-Project Monitoring Unit

• Anti-Ragging Committee

• Career Counselling and Placement Cell

• Grievance Redressal Cell (Samadhan)

• Income Tax (IT) Related Committee

Suggestions of non-teaching staff are considered while framing policies or taking important decisions. The institution promotes the culture of
participative management at the strategic level, functional level, and operational levels. The Principal, governing body, Teachers' council, and the IQAC are involved in defining policies procedures, framing guidelines and rules and regulations pertaining to admission, examination, discipline, grievance, support services, finance, etc. Faculty members share knowledge among themselves, students, and staff members while working for a committee. The Principal interacts with government and external agencies faculty members maintain interactions with the concerned departments of the affiliating
university. Students and office staff join hands with the Principal and faculty for the execution of different academic, administrative, extension-related, co-, and extracurricular activities.

The Organizational setup of the institution is inclusive of all the human resources that activate the functioning of the institution. The organizational structure of the college is divided into two main classifications viz Administration and Academic structures. The hierarchical order of the first division is the Ministry of Education, Directorate of Collegiate Education, Regional Joint Directorate(Dharmapuri), and the Principal. The following statutory bodies are constituted as per UGC guidelines for the effective functions of autonomy.

The Principal

The Principal is the superior authority who delegates the authority into two channels. The first one is the administrative side in which Bursar heads the office followed by the Superintendent and then by the Assistant and his crew. On the other hand, the second one is the academic side in which the Heads of the Department function under the principal. The heads are followed by the other faculty members adhering to seniority. Head of the Department is not a post but it is a designation. Member by virtue of his seniority occupies the position.

Governing Council:

Functions include

1. To submit proposals for starting new programs of study.

2. To conduct exams, publish results, approve results, approve the issue of mark lists, etc.

3. To fix fees and other charges payable by students.

4. To institute scholarships and fellowships

5. To make regulations for sports and extracurricular activities.

File Description	Document
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide the link for additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations. e-governance is implemented covering the following areas of operations:

> 1. **Administration including complaint management**
> 2. **Finance and Accounts**
> 3. **Student Admission and Support**
> 4. **Examinations**

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Well-being of the staff is important for effective functioning of the Institute. Rajah serfoji government college has effective welfare measures for all the staff members. In order to improve the qualification, update their knowledge/skill sets faculty members are given academic leave or special leave to attend FDPS, Workshops/Seminars/Conferences/Industrial training programs organized by premier institutions. Registration fee/ travel grant is paid by the institute to the faculty to attend to these programs. Faculty is encouraged to register for PhD programs and special leave is given to the faculty to attend to the course work by the affiliating university or premier institution.In addition the following are the welfare Measures that exist for teaching and non-teaching staff of our college.

The teaching and the non-teaching staff of the college are taken care of by the University through multiple welfare measures. All the employees of the college, both teaching and non-teaching, enjoy the welfare measures as per the rules of the Government of Tamil Nadu. The faculty performance appraisal is been collected on a regular basis, and applications are invited from the eligible faculty members for promotion as per the UGC-Guidelines. Apart from that, additional measures are granted by the college especially to its teaching and nonteaching staff as per the tamil nadu government regulations.

- Medical Leave and Maternal Leave for eligible staff members
- Career Advancement Scheme
- Annual Increment
- Faculties are eligible for Earned Leave
- Family Health Insurance
- Internet and free Wi-Fi facilities are also available in campus for staff
- All the non-doctoral faculty members are encouraged to get enrolled for part-time Ph.D. program.
- On Duty Leave
- Special Provident Fund
- Compensatory Provident Fund
- Gratuity Provident Fund
- Interest Free Festival Advance
- Health Insurance
- Leave for attending Overseas Project/ Conference
- Post Office
- 24 hour power back-up (100%)
- Water Purification Plant in Campus
- Security in Service
- Staff Co-Operative thrift Society
- Co-operative society store
- Special Leave Sanctioned
- Increment for Higher Education
- Free access to e-library (inflipnet)
- Special permission to create MOOC courses
- Special OD to attend FDP
- Guidance to newly appointed professors
- Opportunity to teach other subjects

File Description	Document
Provide the link for additional information	View Document

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year-wise during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format (data template)	View Document

6.3.3

Percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDPs)/ Management Development Programmes (MDPs) during the last five years

Response: 24.56

6.3.3.1 **Total number of teachers who have undergone online/ face-to-face Faculty Development Programmes (FDP)/** *Management Development Programs (MDP)* **during the last five years**

2021-22	2020-21	2019-20	2018-19	2017-18
101	51	24	29	17

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format (data template)	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institutional strategies for mobilisation of funds other than salary and fees and the optimal utilisation of resources

Describe the resource mobilisation policy and procedures of the Institution within a maximum of 500 words

Response:

1.Fees: Fees charged as per the university and government norms from students.

2. UGC Grants: Our College is under 2F and 12B as per UGC Act and Permanent Affiliation of the Bharathidasan University. So we receive grants from the UGC for the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research (including grants for Minor and Major Research Projects).

Our resource mobilization policy and procedures are as follows:

1. The institution set up a UGC Committees per the directions of the UGC given in the XII Plan.

2. The UGC Committee, in close coordination with the IQAC, monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated.

3.The Purchase Committee takes care that purchases are done properly and in accordance with the rules.

4.The College Development Committee takes a review of the mobilization of funds and the utilization of these sources periodically in their meetings.

5.Regular internal audits from the Charted Accountant and external audits from the government make sure that the mobilization of the resources is being done properly .

6.The time-table committee looks after the proper utilization of classrooms and laboratories.

7. The Library Advisory Committee takes care that the resources in library are utilized optimally.

8. Botanical garden (Kurungadugal) is maintained by Rotary club of Thanjavur

9. Campus cleanness and its utilization is monitored by NSS

10. To ensure the optimum utilization of resources, the Principal issues directions.

Though the strategy for mobilization of the college funds is quite common in all the government colleges of Tamilnadu, our college has framed its special strategies that have been followed for the optional Utilization. Since education belongs to the concurrent list of the constitution.

The Central and State Governments

The Central and State Governments are the funding authorities based on the budgeted allocations. Strategies have been formulated to the funds mobilized to the college by the Directorate are met out systematically by the administrators. Funds sanctioned by the state government have been disbursed towards maintenance, development of the infrastructure, scholarship and medium fund.

State Council for Higher Education

TANCHE's financial assistance to student's mini project has been properly paid out and it gained its impetus to the college. The beneficiaries have been monitored by the heads of the department and the principal in the particular interval.

PTA, Alumini and sale of application

The college has also taken measures to increase the source of income through PTA, Alumini and sale of application. It is planned that the amount collected by the PTA towards registration fee (60/student) has strictly been utilized for the welfare of the students themselves. Perspective plan has been formulated to utilize the fees collected from the students. Such fees have been maintained perfectly under two accounts.

File Description	Document
Provide the link for additional information	[View Document](#)

6.4.2

Funds / Grants received from government bodies, non-government bodies, and philanthropists during the last five years (not covered in Criterion III and V)

Response: 0

6.4.2.1 **Total Grants received from government/non-government bodies, philanthropists year wise during last five years** *(not covered in Criterion III and V)* **(INR in Lakhs)**

2021-22	2020-21	2019-20	2018-19	2017-18
0	0	0	0	0

File Description	Document
Institutional data in the prescribed format (data template)	[View Document](#)

6.4.3

Institution regularly conducts internal and external financial audits regularly

Enumerate the various internal and external financial audits carried out during the last five years with the mechanism for settling audit objections within a maximum of 500 words

Response:

Rajah Serfoji Government College is an autonomous institution. All vouchers are audited by Accountants General (AG), Government of Tamilnadu every year. The expenses incurred under different heads are thoroughly checked by verifying the bills and vouchers. If any discrepancy is found, the same is brought to the notice of the principal. The same process is being followed for the last five years. The accounts of the college are audited by a chartered accountant regularly as per the government rules. All these mechanisms exhibit the transparency being maintained in financial matters and adherence to financial discipline to avoid the defalcation of funds or properties of the institution at all levels. The audited statement is duly signed by the authorities of the Government.

Salary Grant: The College receives a salary grant from the Tamilnadu State Government. For this, we prepare and send an annual budget of the estimated salary grant required to the state government. This grant includes salaries of the Full-Time Permanent teachers and non-teaching staff as well as guest lecturers working on granted posts.

Fees: Fees charged as per the university and government norms from students.

UGC Grants: Our institution is under 2F and 12Bas per UGC Act and Permanent Affiliation of the University. So we receive grants from the UGC for the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research (including grants for Minor and Major Research Projects).

Parent and Teachers Association: we mobilize funds from parents of our students and this fund is used for non-granted non-teaching staff.

Alumni Fund: our institution have an alumni association through this association we collect funds from our alumni. These funds are used for the development of our institution. We received funds from Stakeholders, non-government bodies, individuals, and Philanthropists.

Our resource mobilization policy and procedures are as follows:

1. The institution set up a UGC Committee per the directions of the UGC given in the XII Plan.
2. The UGC Committee, in close coordination with the CDC and the IQAC, monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated.
3. The Purchase Committee takes care that purchases are done properly and in accordance with the rules.
4. The College Development Committee takes review of the mobilization of funds and the utilization of these sources periodically in their meetings.
5. Regular audits from the government make sure that the mobilization of resources is being done properly.
6. The timetable committee looks after the proper utilization of classrooms and laboratories
7. The Library Advisory Committee takes care that the resources in the library are utilized optimally
8. Our Herbal garden is maintained by the Department of Zoology.
9. Campus cleanness and its utilization are monitored by the NSS and NCC

To ensure the optimum utilization of resources, the Principal issues directions.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC)/ Internal Quality Assurance System (IQAS) has contributed significantly for institutionalizing the quality assurance strategies and processes, by constantly reviewing the teaching-learning process, structures & methodologies of operations and learning outcomes, at periodic intervals

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes visible in terms of –

- **Incremental improvements made for the preceding five years with regard to quality (in case of first cycle)**
- **Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives (second and subsequent cycles)**

Describe two practices institutionalized as a result of IQAC initiatives within a maximum of 500 words

Response:

Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives :

Response:

* Utilizing online platform for teaching -learning process.

* Collecting the academic/ non academic data from the departments through online mode.

* Quality checking at various levels and implementation of quality enhancement protocols.

* Framing guidelines for webinars and teaching online classes, also framed code of conduct for Students, Teachers and administrative staff.

* Conducting Online and offline Induction Programme for the fresher.

* To encourage the faculty members who contribute towards publication in web of science/ scopus/ UGC CARE

* Celebration of world Tourism day in Thanjavur.

* Conducting one day seminar titled Curriculum Development and Design on 16th December 2020 to all the faculty members of our college.

* Preparation of proposal to start new programme B.Sc., Physical Education and B.A., History

* Formation of Research advisory committee and conducting Research scholars meeting .

* Conducting Webinar meeting of Various cells through online mode

* NIRF Ranking Analysis

* Review of Teaching and learning methods

* Upgradation of college website

* Data collection across the college for IQAC through online.

* Conduct of meeting of Various cells and initiation of various programme through online mode

* Conducting corona test in college campus

* Involving NCC students in Corona Duty at College Premises

* Conduct of Disaster Management Camp in the college

* Conduct of national polio camp in the college

* Review of Teaching learning methods by IQAC

* Awareness of Swayam Programme among the Postgraduate students

* Augmentation of Academic Infrastructure like seminar Halls, Audio visual room etc.

* Conduct of meeting to create awareness of Corona Prevention Measures

* Involving students to conduct Covidshield Vaccination Camp at Vallam in Govt. Elementary School in Thanjavur College Campus Cleaning

* Old Students Alumni Function and involving them for the development of the college.

* Conduct of National Science Day programme.

* Celebration of women's day.

* Conducting Need for Nuclear Energy.

* Conducting a seminar and workshop on Research Methodology

* Covid prevention awareness campaign through youtube channel.

* Distribution of free masks to the students.

* Review of student support programs and Placement of students.

* AQAR submission.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

6.5.2

The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Describe any two examples of institutional reviews and implementation of teaching learning reforms facilitated by the IQAC within a maximum of 500 words each.

Response:

Rajah Serfoji Government College believes in the academic, social, moral and cultural development of the students by acquiring inputs from all stakeholders. Interactions of teachers with parents during parent-teacher meetings of different departments come up with new suggestions related to the overall development of the students. Mentors and the Department monitor the attendance of students. If a student shows poor attendance, then parents are informed about the same and subsequently meetings are arranged by the college authority with the parents. In almost all cases, parents provide essential support and care to ensure proper administration and development of the college.

• The IQAC continuously reviews and takes steps to improve the quality of the teaching-learning process.

• The Academic Calendar is prepared in advance, displayed and circulated in the Institute and strictly followed.

• Admission to various programmes, examination schedule and declaration of results are notified in the Academic Calendar.

• All newly admitted students have to compulsorily attend the Induction Programme, in which they are made aware of the philosophy, the uniqueness of the Education system, the teaching learning process, the system of continuous evaluation, compulsory core courses, various cocurricular activities, discipline and culture of the Institute. All students are provided with the Student Diary that provides all details relevant for students.

• Students are apprised of the Time-Table, Programme structure, syllabi of the courses before the semester commences.

• The HOD's and the Discipline Committee members make random visits to ensure smooth functioning of classes.

• Class Committees are regularly conducted with students to take feedback and appropriate steps are taken to enhance the teaching-learning process.

• Feedback from students is also taken individually by teachers for their respective courses through IQAC. Students are also free to approach the Principal of the Institute for feedback and suggestions.

• Feedback is properly analyzed and shared with the Principal, HODs and individual faculty members.

• The teaching-learning processes are reviewed, and improvements implemented, based on the IQAC recommendations.

Major initiatives taken by IQAC

• Automation of Admission Processes - Provision for online fee payment.

• Automation of Examination Processes.

• Curriculum Development Workshops

• Green initiatives in Campus – tree plantation etc.

• MoUs with prestigious Institutes

• Digitalization of library

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

6.5.3

Institution has adopted the following for Quality assurance:

1. **Academic and Administrative Audit (AAA) and follow up action taken**
2. **Conferences, Seminars, Workshops on quality conducted**
3. **Collaborative quality initiatives with other institution(s)**
4. **Orientation programme on quality issues for teachers and students**
5. **Participation in NIRF and other recognized ranking like Shanghai Ranking, QS Ranking Times Ranking etc**
6. **Any other quality audit recognized by state, national or international agencies**

Response: B. Any 4 of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

24-hour CCTV surveillance is maintained in the college. It helps to keep a check on antisocial activities. Students and other employees in the college too remain cautious about the surveillance. Discipline is also maintained and it also provides a sense of security to the students and even their guardians. Students wear identity cards at all times to ensure their identity. The institution takes good care of the students in every aspect.For the security of the girls on the college campus and to restrict unwanted entry, proper boundary walls with fencing have been constructed. A well-equipped common room is available for the girls. There is a separate Discipline Committee for girls in the institution to take care of safety and security of the students. It also keeps an eye on the working of all the employees as well as the activities of the students within the institution. A Women Grievance Cell also plays role actively to address the issues of all the female students in the college. Cell alo actively work on this issue outside campus also. Faculty advisors are assigned the responsibility of mentoring and counseling of both students boys and girls both. Each faculty advisor looks after the matters of a group of 25-30 students. If any problem is there both boys and girls are being counselled as per their requirements individually also. Awareness programs and workshops on gender sensitivity are regularly organized in the campus and nearby places by the students and faculty members to make them aware towards women issues in order to enhance women empowerment. The female faculty members, staff and students are informed about various laws and rights available for their empowerment. Female faculty members and students also play a very active role in the events and fests organized by various committees and clubs of the institution.

Equal opportunities are provided to all individuals irrespective of gender, race, caste, color, creed, language, religion, political or other opinion, national or social origin, property, birth or other status. Gender sensitivity is an inherent value in the cultural ethos of the institute is evident by the following facilities –

• Security checkpoints at all campus entries and exits.

• Rotational duty by all faculty members for discipline and security.

• Night Patrols by the security service.

• Strict implementation of Anti-Ragging, and Anti-Smoking

• Awareness campaigns on women safety and gender sensitivity through rallies by NSS and NCC student volunteers.

• Formal and informal avenues for counseling male and female students and staff for academic and other issues/problems.

• Grievance Redressal Committees for staff and students

• Orientation Programmes for girl students

• Medical Counseling, Moral Counseling, Career Counseling, Village Counseling for girl students

• common waiting hall have been allocated for men and women.

• Curriculum and Coursework based on gender equity. A course on feminism has been included in the syllabus for UG course.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

7.1.2

The Institution has facilities for alternate sources of energy and energy conservation measures
1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment
6. Wind mill or any other clean green energy

Response: C. Any 2 of the above

File Description	Document
Geo-tagged photographs of the facilities.	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.3

Describe the facilities in the Institution for the management of the following types of degradable

and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **e-Waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Rajah Serfoji Government College has a clearly established waste management system that is displayed on the campus for better awareness to all stakeholders. The effective waste management system is implemented with the support of students, staff, and cleaning staff, and with defined procedures. The Campus maintains a Green atmosphere with trees and other organic cultivations. It also reduces soil erosion on the campus. The e-waste is limited in the campus by maintaining as own repair center for computer and computer-based items. The computer maintenance and repair is centralized for better coordination and all the repair or non-operating complaints are streamlined through google forms and the report of the repair service is monitored.

SOLID WASTE MANAGEMENT
Solid waste is segregated as biodegradable and non-degradable and handed over to Thanjavur Municipal Corporation as a part of the Swachh Bharat initiative and Clean and Green Thanjavur. Workshops and awareness programs were organized in the
College.

LIQUID WASTE MANAGEMENT

Water is a finite commodity that, if not managed properly, will result in shortages in the near future. Water conservation can go a long way to help alleviate these impending shortages in the campus. Students are made aware that conserving water is equivalent to conserving their future. Students are encouraged to save water in campus. The save water campaign has been conducted by NSS and NCC students.

Biomedical waste management

Workshops on Bio-Medical Waste Management Rules and procedures were conducted in college to create awareness on Biomedical waste management. Though the amount of waste is very negligible amount, awareness is created among the students.

E-WASTE MANAGEMENT

As per the government of Tamilnadu guidelines the e-waste management system has a very efficient mechanism to dispose of E wastes generated from various sources of the college.

WASTE RECYCLING SYSTEM
Degradable solid waste collected from the cafeteria and campus are dumped in the Vermi Compost Unit maintained by the Department of Zoology to make some Organic fertilizer which is used for Gardening

in campus.

HAZARDOUS CHEMICALS AND RADIOACTIVE WASTE MANAGEMENT

The campus is free from any kind of hazardous medical waste. Ideally, collection, transportation and proper handling of chemicals begin with understanding the potential hazards related to their use. our campus is toxic-free and eco-friendly. As most of the students are encouraged to use public transportation, usage of two-wheelers are reduced to the minimum.

File Description	Document
Relevant documents like agreements/MoUs with Government and other approved agencies	[View Document](#)
Geo-tagged photographs of the facilities	[View Document](#)
Any other relevant information	[View Document](#)

7.1.4

Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: A. Any 4 or more of the above

File Description	Document
Green audit reports on water conservation by recognised bodies	[View Document](#)
Geo-tagged photographs of the facilities	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.5

Green campus initiatives include

Describe the Green campus initiative of the institution including Restricted entry of automobiles, Use of Bicycles/ Battery powered vehicles , Pedestrian Friendly pathways , Ban on use of Plastic, landscaping with trees and plants etc in 500 words

Response:

? Many of the members of the faculty are encouraged to use Public transportation to reduce pollution in the campus.

? Vehicles are parked away from the academic buildings to reduce the sound and air pollution.

? A small section of non-teaching staff use bicycles for mobility within the campus.

? The campus possesses well laid roads which are friendly to the inmates of the campus.

? Automation of the entire academic and administrative practices reduce the use of paper.

? Different types of dustbins are provided on campus to collect the plastic for careful disposal.

? Dust free chalk pieces are used in the campus.

? The entire campus is well maintained with a rich collection of trees and plants that make the environment carbon dioxide free and to maintain inmate's good health.

? The campus is enriched with greenery of 50% of total area which includes landscapes with grass, bushes, trees and ornamental trees by maintaining biodiversity.

? The landscaping is made brilliantly to bring aesthetic sense and ambience to the campus.

? Energy efficient electronic gadgets are used and maintained regularly.

? Unwanted usage of power is discouraged in the Institute.

? LED bulbs were used for newly constructed buildings and some of the incandescent and fluorescent tube lights are replaced with LED bulbs. Majority of the class rooms, laboratories, administrative blocks, computer centers, libraries, seminar halls and staff rooms were provided with LED lighting system which are supposed to be the energy efficient. Now, the power consumption through lighting system about 20 percentage is met by LED bulbs.

? Roof Top Solar Power Plant of capacity 500 kVA is installed and it will meet most of the power demand by the institute. There are 5 solar street light systems in the campus installed along the roads.

? Green construction materials and construction practices have been used in the construction of college infrastructure.

? Posters/Signages on awareness on energy conservation and water conservation are made available in all relevant locations.

? Signages on awareness on preserving greenery in the campus are made available in all relevant locations.

? Institution has organized outreach activities on green practices for the benefit of society.

? Education on Environment and Sustainability is part of the contemporary curriculum to create awareness among students on
environment and sustainability.

File Description	Document
Policy document on the green campus/plastic free campus	[View Document](#)
Geo-tagged photographs/videos of the facilities	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.6

Quality audits on environment and energy are regularly undertaken by the institution

The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environmental audit**
2. **Energy audit**
3. **Clean and green campus recognitions/awards**
4. **Beyond the campus environmental promotion and sustainability activities**

Response: A. All of the above

File Description	Document
Report on environmental promotion and sustainability activities conducted beyond the campus with geo-tagged photographs with caption and date.	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

7.1.7

The Institution has Differently-abled (Divyangjan) friendly, barrier free environment

Write description covering the various components of barrier free environment in your institution in maximum of 500 words

- **Built environment with Ramps/lifts for easy access to classrooms**
- **Divyangjan friendly washrooms**
- **Signage including tactile path, lights, display boards and signposts**
- **Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment**
- **Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading**

Response:

Providing disabled friendly infrastructure like ramp.

Providing disabled friendly washrooms.

providing mechanized tools like wheel chair.

Assuring that the buildings, toilets, laboratories, libraries, etc. are barrier free and accessible for all types of differently abled persons

Ensuring inclusion and effectiveness in the participation of differently abled students' in curricular, co-curricular and extra-curricular activities

Adopting suitable medium and method of teaching for the differently abled students.

Providing assistance to the students in the learning process apart from regular class hours

Providing education and training resources/ materials in an accessible format.

Providing assistance or facility needed in taking up examinations

Providing information brochure on the facilities available in the campus.

Permitting the people with disabilities to use their own personal assistive devices in the campus

Updating the facilities available for differently abled in the campus

Providing Parents-Teachers Counseling and addressing the grievances through Grievance Redressal System

Providing counseling sessions with a psychologist in the campus

Ensuing that the differently abled persons have equal opportunities for sports and games

Every member of the college is made aware of the amenities and facilities available for the disabled and support them to access the in-house resources.

File Description	Document
Upload any additional information	[View Document](#)
Provide the link for additional information	[View Document](#)

7.1.8

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and such other diversities (within 500 words).

Response:

Institution provides an inclusive environment for everyone with tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. Different sports and cultural activities organized inside the college promote harmony towards each other. This establishes positive interaction among people of different racial and cultural backgrounds. There are different grievance Redressal cells in the institute like Student Grievance Redressal cell, Anti Ragging cell which deal with grievances without considering anyone's racial or cultural background. Institute has code of ethics for students and a separate code of ethics for teachers and other employees, which has to be followed by each one of them irrespective of their cultural, regional, linguistic, communal socioeconomic and other diversities. We believe in unity in diversity that is why our students respect the different religion, language and culture. We feel the college is our second home and all faculties like a family member. Our students also celebrate the different festivals with joy and enthusiasm, which help them to implant the social and religious harmony. To represent Tamil culture, Pongal is celebrated in our campus. This creates the inclusive environment in the college and society.

Rajah Serfoji Government college is proactively taking efforts in providing an inclusive environment. The initiatives are to promote better education, economic upliftment of the needy and setting communal harmony. Institute has conducted lectures in these villages for increasing their environmental and ethical awareness. our college organizes extension activities in schools as a part of Education Social Responsibility. The extension activities are targeted towards enabling a holistic environment for student development. Blood donation camp is organized for the noble cause of serving society and proudly adorn the badge of a blood donor. Convocation ceremony is conducted every year, where the convocation address is delivered to inspire and motivate the students for future journey. Two important national festivals, Republic Day and Independent Day are celebrated every year in the campus. All teaching, non-teaching staff and students participate for the cause of nation.

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)

7.1.9

Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Describe the various activities in the Institution for inculcating values for being responsible citizens as reflected in the Constitution of India within 500 words.

Response:

Constitutional obligations about values, rights, duties and responsibilities of citizens are the core structure of the nation. Every individual should realize, recognize and follow these convergent factors. It is necessary to sensitize the students and employees towards these obligations because they are playing a vital role in the national development. Our institution planned and implements these constitutional obligations in various levels to both students and employees by organizing different events and

programmes.

Framing Course syllabi: Institution offered course papers like Value education and Gender studies, thus the students to realize the national, social, cultural, economical values and rights. Gender studies explored the equality of both genders and their responsibilities to the constitutional integrity.

Conducting Awareness Programmes: The Institution conduct various awareness programmes like environmental cleanup, Importance of Voting etc. for the sensitization of students and employees. In addition YRC,RRC and NSS units in our college conduct various awareness programmes like blood donation, tree plantation, First-aid awareness etc. and last two years lot of work has done for Corona virus awareness , testing and vaccination in our campus also in outside. Thus these activities delivered the values of human beings, realize the duties, to know the rights of every volunteer and enhanced the responsibilities of students and employees.

Seminars and Invited Lectures: Seminars and Invited lectures on human rights, public health, etc. stimulate the student and employee duties and responsibilities.

National Festivals: The employees and students are encouraged by getting the special speeches delivered by senior faculty or invited guests. Republic day and Independence Day celebrated with eminent speech from Principal and other staff members about freedom fighters. These are to initiate the students and employees to know the values of freedom fighters , their duties, rights and their responsibilities and the way of follow them in the constitutional obligation

Departments organizing Educational field trips to important places to realize the students about cultural values and their responsibilities to protect the natural resources. These trips acquired the knowledge of students and employees in different culture, socio-economic backgrounds, understanding of various social issues, leadership and communication skills. Employees and some of the students are participating in the election duties and create their social responsibilities.

File Description	Document
Details of activities that inculcate values necessary to nurture students to become responsible citizens	[View Document](#)

7.1.10

The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The institutional Code of Conduct principles are displayed on the website
2. There is a committee to monitor adherence to the institutional Code of Conduct principles
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: B. Any 3 of the above

File Description	Document
Report on the student attributes facilitated by the Institution	**View Document**
Policy document on code of ethics.	**View Document**
Handbooks, manuals and brochures on human values and professional ethics	**View Document**
Document showing the Code of Conduct for students, teachers, governing body and administration as approved by the competent authority.	**View Document**
Constitution and proceedings of the monitoring committee.	**View Document**
Circulars and geo-tagged photographs with date and caption of the activities organized under this metric for teachers, students, administrators and other staff	**View Document**
Provide Links for any other relevant document to support the claim (if any)	**View Document**

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

1. Title of the practice 1:

Promoting Societal Responsibility and Raising Life-Energy

2. Objectives of the Practice : The main goal is to inculcate among students desire to serve to the community and shape and sharpen their social responsibility and character building of the students. Students are from different levels of economic and social status from rural areas. Although the parents are economically weaker, parents keep their wards in comfort making them to unaware of shortcomings. As they provide everything readily to them with lots of sufferings without showing to them which make them to feel taken for granted. Students should understand their social responsibilities to serve community.

3. Context:

Serving the community and educating its youth about their social responsibilities is one of the most important functions of the college, as it provides a climate that allows for the exercise of democracy, effective participation in opinion and work, and develop the students' ability to participate and contribute to the building of society, and solving problems; it also develops a serious desire to study about knowledge, challenge the reality and the continuation of the future within the framework of a rigorous scientific approach that takes into account the social, economic and political conditions of society.

4. Practice: Students are asked to enroll in any one of the service organizations like NSS, NCC, YRC, Consumer Club, Leo Club, Red Ribbon Club, Women Cell, Environmental Club, Disability Resource Centre, Clean Thanjavur, Consumer Awareness Committee, Police Cyber Club, CLP, Fine arts club, Institutional innovation centre, soft skill centre etc, . Students are made to visit villages and understand lifestyle and socio-economic status of the people. Students are asked to attend many day camps and understand services which villagers require. At corona times they worked in the corona vaccination camps and donated blood to the neediest. Based on requirements of corona patients, students are asked to make priority based on the plans and execute community services. The students are encourage to participate on various awareness programmes like tree plantation, corona awareness programmee, voter's awareness programme, plastic free environment awareness programme, dengue awareness programme, blood donation camp, orientation programme for the students etc.conducted by the college.

5. Evidence of Success: Students planted saplings along with village people nearer to their dwellings and made them to look after sapling. Students assessed status of villagers and found possible supports they could get from the Government schemes etc. They conducted awareness rally, distributed pamphlets, awareness programme and had discussions with the people. There are students who leant new things from that village and people used to share the experience with other peers of the college. Although many students are from village, still they find variations in culture and slangs which created curiosity to them to learn.

6. Problems Encountered and Resources Required : Time for service is inadequate. As a government college, Financial support is restricted. Logistic/travel support is another constraint. Funding for the social and community initiatives become a constraint. Since students can only devote a certain number of hours for these programmes, the number of events organised may be limited. The pandemic has severely hampered the community initiatives that are regularly undertaken by the college, in spite of which the students have reached out to the society through various awareness programmes and services.

Financial support is required. Logistic/travel support is also required.

1. Title of the Practice 2:

"The Green and clean campus": Towards Building a Clean and green College Campus"

2.Objectives of the Practice

RSGC is an environmental friendly institution. The campus located in a clean and pollution-free environment is spread over 44 acres. RSGC is committed to the greenmovement and has 50 percent of green area. We aim to build a campus that is plastic free, produces minimal waste, conserves energy, protects biodiversity and practices self-sustainability in areas of power, water and cleanliness.

3 The Context

The relationship between RSGC and nature is a long and enduring one, something that students and staff of the college are aware of. RSGC has been consistently working towards creating and maintaining an eco-friendly and clean and green campus. Such initiatives are possible only by cooperation for those involved. Motivation of employees and students implement green initiatives like minimal use of plastic, minimal use of air conditioners, switching of lights/fans, use eco-friendly methods of transportation etc are very important.

4. Practice

- Cutting trees on campus is strictly prohibited, RSGC plants new trees each year and maintains a clean and Green Campus. Bird watching and tree identification walks are often carried out.
- The campus is single-use plastic free.
- Environment-friendly, energy-saving electrical appliances have been installed. The electrical wiring is protected against leakage and short circuit at three levels:
- The college uses solar energy and practices rain water harvesting.
- Environment-friendly, energy-saving electrical appliances that reduce wasteful inefficiencies have been installed.
- The college uses solar energy and practices rain water harvesting.
- Green initiatives in college are student driven.
- Single-use plastic ban is implemented.
- Tobacco free campus
- As the ban on plastic use extends to invited business entities like stall owners, external caterers, promotional stalls, etc.,
- E-Waste Awareness and Collection campaigns have been organized.

5.Evidence of Success

RSGC campus uses solar street-lights from 7 PM to 5 AM. Tree plantation drives are carried out annually. There are approximately 5000 trees, 1000 shrubs and 5.5 acres of grass cover. The college understands its responsibility for providing barrier free environment for differently-abled, hence has made all provisions including ramps, Disabled friendly washrooms, human assistance etc for them.

6. Problems Encountered and Resources Required (150 words)

We faced problems in efficient maintenance of solar power generation. There were technical faults including failure of one of the inverters. An inadequate supply of plastic alternatives increases their cost which makes them less popular in society. The pandemic has adversely affected our ongoing green initiatives. Maintenance of the lush green cover has been difficult due to the manpower availability being impacted by the lockdown.

Financial support is required. Logistic/travel support is also required.

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

Empowering the Downtrodden Through Holistic Education

Rajah Serfoji Government College (Autonomous) was named after Rajah Serfoji who was known for his scholarship and interest in Science and Arts subjects, as Rajah Serfoji College. The college was started temporarily on 23.06.1955 in Sangeetha Mahal of the Palace Complex of Thanjavur with one hundred and twenty students in intermediate class in groups I and III in part III. The former Governor of Tamilnadu, Honorable Sri. Prakasa officially inaugurated the college on 04.07.1955. The Rotary Club of Thanjavur then donated 156 acres of land for constructing buildings for the college. As per the stipulations of the Rotary Club of Thanjavur, when Thanjavur Medical College was started, 97 acres were transferred to it in 1960. The foundation stone was laid for the new premises for the college, in the remaining 69 acres by the then Finance Minister Honorable Sri. C. Subramaniam on 24.02.1956. On 04.11.1956, the Chief Minister Honorable Sri. Kamaraj inaugurated the new premises and the college was shifted to the new building.

In 1956, P.U.C. and Under Graduate Degree courses in Physics, Mathematics, and Economics were started. B.Sc. Zoology was started in June 1960 and B.Sc. Chemistry started in July 1961. With the consent of the university, girls were admitted in P.U.C and degree courses from 1960-1961. In April 1955, Madras High Court permitted the college to get a donation of Rs.3.5 lakhs from Kalimedu Chathram Funds. Half of this amount was utilized to build hostels in the name of the prime donor of the said Trust Sri. Naranappaiar. The rest of the amount was kept as principal amount; the interest accrued on the principal amount was utilized to provide free boarding and lodging facilities to the students. Sri. R. Arunachalam of Alivalam donated an amount of Rs.30,000/- for the students' free boarding hostel. The non-residential students' centre was completed in 1961-62. In the same year hostel buildings were also completed. From 1962-63 the auditorium, carpentry section, paper-making section, electronic section and photographic section were started. In 1964-65 an examination hall was completed and was brought into use. On 01.04.1965, the Government of Tamil Nadu took over the administration of the college. In July 1968 degree courses commenced in the evening college. Tamil medium was introduced in the Arts sections of P.U.C in June 1967, in the science sections of PUC in June 1968 and in degree courses in June 1969. Further in June 1969,B.Com degree course was started. M.A Economics and M. Sc. Mathematics courses were then started in the years 1970 and 1971 respectively.

The College has produced a great number of scholars, industrialists, politicians etc. Many of its alumni are occupying very high positions and are contributing to the uplift of the Nation. This college has the unique distinction of producing first-generation graduates and postgraduates. The M.Com course was introduced in the college in the year 2002. Rajah Serfoji Government College, being the biggest affiliated government college, as per the Tamil Nadu Government's policy, became the constituent College of Bharathidasan University, Tiruchirapalli. In 2003 two undergraduate, BBA and B. Sc. (Bio-Chemistry) and two post-graduate courses M. Sc. (Animal Science) and M.A. (English Literature) were started.

The college was conferred with autonomy status on September 2004. In the same academic year 2004-05 several new programs namely BBA, B. Sc. Computer Science, M.C.A. programs were started along with

two additional PG programs namely M. Sc. Chemistry and M. Sc. Mathematics. The college introduced the Choice Based Credit System in the academic year 2005-06 for the PG programs and 2006-07 for all the UG programs. Every year around 1500 student are admitted to several UG and PG courses with extremely low fees, after admission, the mentors obtain the details from the students and assess the academic and other needs of these students, and initiates appropriate measures. The financial initiatives include the provision of scholarships and other concessions like free buses, and free hostel facilities provided to all deserving students from the disadvantaged sections.

In addition, the eligible students are forwarded for farmers' scholarships, single child scholarships, Tamil medium scholarships, scholarships for girls (Moovalur Ramamirtham Ammaiyar Scheme) Rs.1000 for eligible girl students, and first-generation scholarships. Even though it is a government college, through the endowment, scholarships and endowment prizes are provided to the meritorious students who excel in sports and cultural activities. Students facing difficulties in performing well in academic endeavors are provided special assistance in the form of special classes and remedial classes

Mentoring: Monitors the progress of the students based on their performances in the CIA components

Remedial Classes: Based on the performance of the students in the odd semester, the students are shortlisted for remedial classes in core and allied courses. Special Remedial classes are taken for SC/ST students.

Counseling: Students suffering from emotional distress and cultural shock are given necessary counseling and support through trained faculty members of the departments

In addition, the department societies and forums offer ample opportunities to sharpen their skills and talents to enhance their career. Internal Compliance Committee deal with their grievances instantaneously and they get placements through campus interview. The library and the digital library with longer opening hours (9.00 am to 4.00 pm) with free internet facilities give a wonderful opportunity to learn the subject and additional readings. The students are given opportunities to develop the skill to achieve the goals. The students with fine arts skills are groomed by the Fine Arts club. So, the students would certainly identify their potential and enrich their unique skill or multitasking skills for developing their careers. Every year number of students got placement in Government and non-government services. Every year students of our college have got a placement in the rank holders list of Bharathidasan University. So, we believe that we perform well towards our vision "To enrich, explore, enhance, experiment and excel in the higher education of our students and create opportunities to succeed" and reaching the mission "To encourage every student's ability to grow in his/her field of capability".

File Description	Document
Appropriate webpage in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

Rajah Serfoji Government College (Autonomous) is the oldest institution providing quality higher education to all sections of society. Started with a view to catering to the educational needs of the socially, economically and educationally disadvantaged sections of society, the college has been providing higher education to all, since 1955 in the Thanjavur region of the Cauvery delta. The college was granted autonomy by the UGC in 2004. Since then the college has been developing the curriculum and syllabi for the students as per the guidelines provided by the UGC and the affiliating University. The college went for NAAC accreditation in 2000 and subsequently re-accredited in 2007 and 2017 with B and A grading respectively. Now the college is in the fourth cycle of reaccreditation. After the second cycle of reaccreditation the college has started 16 UG courses, 6 PG courses, 9 M. Phil. programmes and 19 Ph. D. programmes. At present, the college offers 22 UG programmes, 14 PG programmes, 8 M. Phil. programmes and 11 Ph. D. programmes in Science and Humanities. All the UG and PG courses are offered under semester system following Choice Based Credit System. The college takes keen interest in developing various skills among the students by offering enrichment, add-on and skill development courses. In order to develop computer skills among the students the Computer Literacy Programme (CLP) is offered to all the first year UG students. The curriculum and syllabi for Under Graduate courses include Environmental Studies, Value Education and Gender Studies to make education a holistic one to the young students. Various co-curricular and extra-curricular activities are conducted to supplement the curricular aspects of the academic programmes. Research is one of the strongest components of Rajah serfoji Government college and it offers various research programmes in different branches of Science, Humanities and Management to award of Ph.D. degree. Faculty members are actively pursuing interdisciplinary and socially relevant research in thrust areas with state–of–the–art equipments.

Concluding Remarks :

Rajah Serfoji Government College (Autonomous) is the oldest institution providing quality higher education to all sections of society. Started with a view to catering to the educational needs of the socially, economically and educationally disadvantaged sections of society, the college has been providing higher education to all, since 1955 in the Thanjavur region of the Cauvery delta. The college took serious initiatives towards the vision of the college which gives education for economically and socially weaker section of this area and women empowerment and enhanced the quality of life of families of this area. The college provides opportunity to excel in academic, co-curricular and extra- curricular activities depends upon the students taste and desire which attracts students from other states and countries. Despite the vagaries of socio-political and economic upheavals, the institute's Vision and Mission remain unwavering. Continuous measures are in place to identify and assist slow, gifted, and advanced learners with effective counselling mechanisms. Moreover, It is belived that the Institution's infrastructure and academic growth have met the expectations of NAAC, a UGC wing. It includes classrooms, labs, staff rooms, office, gym, alternate power sources, and drinking water. It is surrounded by greenery and has eco-friendly features like rainwater harvesting, RO plant and energy-saving devices. The main goal of the college is to inculcate among students desire to serve to the community and shape and sharpen their social responsibility and character building . Students are from different levels of economic and social status from rural areas. Although the parents are economically weaker, parents keep their wards in comfort making them to unaware of shortcomings. As they provide everything readily to them with lots of sufferings without showing to them which make them to feel taken for granted. RSGC is an environmental friendly institution. The campus located in a clean and pollution-free environment is spread over 44 acres.

RSGC is committed to the greenmovement and has 50 percent of green area. We aim to build a campus that is plastic free, produces minimal waste, conserves energy, protects biodiversity and practices self-sustainability in areas of power, water and cleanliness.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
4.1.2	**Percentage of expenditure excluding salary, for infrastructure development and augmentation year wise during the last five years** 4.1.2.1. **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
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243	0	304	0	0 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
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115.62	0	231.02	0	0	 Remark : DVV has made the changes as per shared report.
4.2.2	**Percentage of expenditure for purchase of books/ e-books and subscription to journals/e-journals year wise during the last five years** 4.2.2.1. **Expenditure for purchase of books / e-books and subscription to journals/e-journals year wise during last five years (INR in lakhs)** Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
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2	2	2	2	2 | Answer After DVV Verification : | 2021-22	2020-21	2019-20	2018-19	2017-18
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2.00	2.00	2.00	2.00	2.00	 Remark : DVV has converted the value into lakhs.
4.4.1	**Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years** 4.4.1.1. *Expenditure incurred on maintenance of physical facilities and academic support facilities of DDE and total expenditure excluding salary, year - wise, over the last five years (INR in lakhs)* Answer before DVV Verification: 	2021-22	2020-21	2019-20	2018-19	2017-18
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165	111	92	96	80

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
14.75	11.85	41.85	23.52	21.52

Remark : DVV has made the changes as per shared reports by HEI.

5.4.1	**Total Amount of alumni contribution during the last five years (INR in lakhs) to the institution through registered Alumni association:**

5.4.1.1. Total Amount of alumni contribution during the last five years (INR in lakhs) to the institution year wise through registered Alumni association:

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
407536	372651	309062	422536	324626

Answer After DVV Verification :

2021-22	2020-21	2019-20	2018-19	2017-18
4.0	3.7	3.0	4.2	3.2

Remark : DVV has converted the value into lakhs.

2.Extended Profile Deviations

ID	Extended Questions
1.2	**Total number of full time teachers worked/working in the institution (without repeat count) during last five years:** Answer before DVV Verification : 180 Answer after DVV Verification : 198
2.1	**Total expenditure excluding salary year wise during the last five years (INR in lakhs)** Answer before DVV Verification: table below Answer After DVV Verification: table below

Answer before DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
408	111	396	96	80

Answer After DVV Verification:

2021-22	2020-21	2019-20	2018-19	2017-18
408.00	111.00	396.00	96.00	80.00